

**Members of the Council are Summoned to attend an
Ordinary Meeting of Braishfield Parish Council**
on Wednesday 4th September 2019 at 7.00pm at Braishfield Village Hall
Members of the public are welcome to attend

AGENDA

1. Apologies
2. Members' interests in the business for the Meeting
3. Agreement of the accuracy of the Minutes of the last Meeting
4. Appointment of Locum Clerk.
5. Public participation*
6. FOR INFORMATION ONLY To receive the following reports:
 - a) Chairman's Report
 - b) Correspondence
 - c) Events/training
 - HARAHA - 5th July
 - Chairing Skills - 10th July
 - Southern Water workshop - 15th July
 - TVAPTC and TVBC Annual Conference - 21st September
 - TVAPTC meeting - 7th November
 - HALC AGM - 9th November
 - d) Reports on progressing/concluded matters
 - Planning - VDS
 - Footpaths
 - Emergency Planning
 - Traffic
 - Crookhill Footway
 - e) Clerk's Report and list of planning applications
 - f) Borough Councillor's Report
7. To decide comments for Test Valley Borough Council on the following applications under the Town and Country Planning Act 1990:
 - a) 19/01885/FULLS Hall Place Cottage, Eldon Road, Braishfield
8. To decide whether to approach Hampshire Police to arrange a Beat Surgery in Braishfield.
9. To conclude the audit by accepting the letter of 15th May 2019 from John Murray regarding the internal audit, and noting the action required.
10. To decide on the financial procedure for payments by cheque and electronic transfer and the number of signatories required.
11. To update and approve bank mandate.
12. To decide whether a laptop computer and mobile phone for council use are required.
13. Payments
 - a) Payments to be made
 - b) Report of pre-authorised payments made between Meetings

14. Matters for decision at subsequent Meeting
15. Date of next Meeting

Jane Bennett, Chairman, for Clerk/RFO
clerk@braishfield-pc.org 07823 320910
29/08/19

* Public Participation: Members of the public may make representations, answer questions and give evidence at a meeting in respect of the business on the agenda. The total time available for public participation is 15 minutes unless otherwise directed by the Chairman, and the time available for each member of the public to speak will not exceed 5 minutes. Matters not on the agenda for the meeting should be put to the council by contacting a councillor or the Clerk outside the meeting. www.braishfield-pc.org