

Minutes of the Annual Meeting of Braishfield Parish Council
Held at Braishfield Village Hall 5th May 2026 (19.00 - 19.45)

Present

Members of Braishfield Parish Council:

Chairman Cllr Jane Bennett
Vice Chairman Cllr Ian Knights
Cllr Julie Benson
Cllr Richard Brazier
Cllr Michael Stubbs
Cllr Sally Yalden

Others:

Clerk/RFO, Jane Ray
Ward member: Cllr Sally Yalden
Members of the Public: 45

2350 Election of the Chairman of the Council

It was proposed to elect Cllr Jane Bennett as Chairman of Braishfield Parish Council. **RESOLVED** (Proposed by Cllr Knights and seconded by Cllr Benson)

2351 Election of the Vice-Chairman of the Council

It was proposed to elect Cllr Ian Knights as Vice Chairman of Braishfield Parish Council. **RESOLVED** (Proposed by Cllr Yalden and seconded by Cllr Brazier)

2352 Delivery of Members' forms

All Councillors present confirmed no change to the following:
Members "Declarations of Acceptance of Office" "Registration of Members' Pecuniary Interests" forms, Consent to Electronic Summons and Data Consent form. **RESOLVED**

2353 Apologies

Carole and Steve Renvoize due to other commitments

2354 Members' Interests in the Business for the Meeting

None

2355 Accuracy of Minutes

The Council agreed the accuracy of the Minutes of the Ordinary Meeting of 3rd March and 7th April 2026, copies are to be signed by the Chairman. **RESOLVED**

2356 Public Participation

Work of the footpath wardens is now underway and thanked by the council

2357 Standing Orders

The Council adopted "Braishfield Parish Council Standing Orders" adopted 1 May 2018 **RESOLVED**

2358 Financial Regulations

The Council adopted "Braishfield Parish Council Financial Regulations" adopted 3rd September 2024 **RESOLVED**

2359 Appointment of Members to Planning Committee

All members of the Council were appointed as members of the Planning Committee **RESOLVED**

2360 Appointment of the Chairman of the Planning Committee

It was proposed to appoint Cllr Richard Brazier as Chairman of the Planning Committee **RESOLVED**

2361 Appointment of the Vice-Chairman of the Planning Committee

It was proposed to appoint Cllr Michael Stubbs as Vice-Chairman of the Planning Committee **RESOLVED**

2362 Policies and procedures in place

It was confirmed that the policies are up to date **RESOLVED**

2363 Hampshire Association of Local Council's Membership Document

The Council acknowledged receipt of the membership document for Hampshire Association of Local Councils for the forthcoming year and approved payment (£366.00) **RESOLVED**

2364 Time and place of ordinary meetings

The Council agreed a schedule of ordinary meetings - the first Tuesday of every month in the Village Hall. Planning meetings when required. The annual meeting will be held in May 2027 **RESOLVED**

2365 Planning Decisions:

- a) 26/00244/FULLS Dog and Crook - permission
- b) 26/00860/DDCA Braishfield Primary School - permission
- c) 26/00054/FULLS Braishfield Social Club - permission

2366 To decide comments on the following planning applications and notifications under the Town and Country Planning Act 1990:

- a) 26/00796/FULLS - Land at Pucknall Farm, Dores Lane
Demolish existing structures and construct 6 bungalows, access road and parking **OBJECTION**
Steve Tilbury will write comments for approval supporting the objection to include: In countryside and outside settlement area/access and traffic/no community benefit/landscape and visual impact/unsustainable/urbanisation of a farm site
- b) 26/00449/VARS - Woolley Green Farm, Dores Lane
Vary condition 11 of 23/01508/FULLS (erect 2 self and custom build dwellings, convert coach house to annex and garage for plot 1, erect garage for plot 2, demolish all remaining barns and buildings, temporary siting of mobile home during construction) **NO COMMENT - very technical variation**

2367 Update on planning matters:

- a) Bargate Planning Application - could go to Southern Area Planning on 19th May 2026. Parish Council representative and parishioner will have the opportunity to speak
- b) Neighbourhood Development Plan - Housing Needs Survey to be added to the draft NDP - working towards an Autumn completion date
- c) Class Q Pucknall Farm - no CIL payable on the development
- d) Steve Tilbury to write Pucknall Farm Objection - **APPROVED**
- e) Railton TPC to write a traffic survey - **APPROVED**

2368 Clerk's Report

- a) Payments to be made:
 - £366.00 HALC Membership
 - £816.83 Jane Ray (salary)
 - £20.70 Jane Ray (mileage)
 - £120.00 Mike Ray (movement of speed radar)
 - £66.00 Village Hall Hire
 - £25.50 Church Rooms Hire
 - £6.49 Jane Ray (printer ink)
 - £1685.76 - Green Square Design (Bus Shelter refurb)
 - £180.00 Paul Freeman Tree Services
 - £216.00 Viro Print Ltd (Website check)
- b) Report of pre-authorized payments
 - £207.29 HMRC
 - £26.00 Jane Ray (working from home)
- c) The Council accepted the review of the Council's expenditure incurred in year ending 31 March 2026
- d) **To Approve:** No conflict of interest in respect of the external auditor
BDO LLP APPROVED
- e) **To Approve:** Asset Register 2025/26 **APPROVED**
- f) **To Approve:** Risk Register 2025/26 **APPROVED**

2369 Update on:

- a) Horse Road Signs - 10 x A3 signs to be placed around the village
- b) HCC Bus Shelter Grant - funds to be claimed shortly
- c) **To Approve:** Fitness equipment selection
ACTION: Big difference in quotes so need to visit sites Carry Forward
- d) **To Approve:** Freshwater Habitats Trust Pond survey - **DECLINED**
- e) Lengthsman Scheme - positive progress made by Cllr Stubbs - awaiting confirmation of funds
- f) Village Pond - Cllr Stubbs has chased Sparsholt College again
- g) **To Approve:** Braishfield Brownies and Guides use of Recreation Ground and Car Park 24th June - **APPROVED**

2370 Next Meeting

The next meeting is the 2nd June 2026 in Braishfield Village Hall.

Signed Chairman: _____

Date: _____