

**Minutes of an Ordinary Meeting of Braishfield Parish Council**  
Held in the Village Hall on 2<sup>nd</sup> September 2025

Present

Members of Braishfield Parish Council:

Chairman Cllr Jane Bennett  
Cllr Julie Benson  
Cllr Richard Brazier  
Cllr Tom Sebrell  
Cllr Sally Yalden

Others:

Clerk/RFO: Jane Ray  
Ward member: Cllr Sally Yalden  
Members of the Public: 3

2916 Apologies

Cllr Michael Stubbs and Ian Knights due to other commitments.

2917 Members' Interests in the Business for the Meeting

None

2918 Accuracy of Minutes

*The Council agreed the accuracy of the Minutes of the Council Meeting of 5<sup>th</sup> August 2025*

2919 Delivery of members' forms: Cllr Brazier confirmed no changes

2920 Public Participation

None

2921 Correspondence

Changes to a gov.uk website, dog waste, problems with submitting Local Plan comments on the TVBC website

2922 Chairman's Report

a) Reminder of BVN deadline of 18<sup>th</sup> September - items to include, planning, pond, and new security gate updates.

b) Borough Councillor's Report

**Enforcement cases:** There are currently 14 open alleged planning breaches - 7 in Ampfield and 4 in Braishfield.

**Youth Assembly:** - The Assembly will be held on Saturday 6<sup>th</sup> September from 3:30pm to 6:30pm in the Committee Room - currently 7 have signed up to attend.

**Food Waste Caddies** - being delivered now and include 20 golden tickets!

**Post Office in Romsey** - will remain open

2923 Planning Decisions:

a) 25/01577/TREES St Catherines, Newport Lane - no objection

2924 Planning Applications TVBC:

a) 25/01870/TREES - Willow Trees, Braishfield Road - **NO COMMENT**

2925 To Discuss:

a) Local Plan Consultation

Consultation ends 12 midday on 5<sup>th</sup> September although will be up to 9 months before the feedback is published by TVBC. At a meeting with Head of Planning Policy at TVBC it was made clear that the Parish Council is upset not to be part of the process so far and asked to be involved with the consideration of alternative sites for development. A closed meeting has been arranged with Bargate Homes on 13<sup>th</sup> October to discuss the proposed housing on Braishfield Road. Consultation leaflets to be delivered by the PC to all houses in the village.

**ACTION: Cllr Brazier to draft network message to be sent asking for Volunteers**

b) Donations

Any money received will be returned if not used. The cost of the planning consultant has been paid by the Parish Council.

**ACTION: The cost of a solicitor/traffic survey to be investigated**

c) Neighbourhood Development Plan

**ACTION: Cllr Brazier to meet the committee and ask them to complete the plan as soon as possible**

2926 Update on:

- a) Planning Enforcement - The Dog and Crook are submitting a retrospective planning application
- b) Car park resurfacing - 3 new quotes have been submitted to TVBC - waiting for TVBC to approve grant contribution
- c) Village Pond - waiting for quotes from 2 contractors re possible work

2927 Clerk's Report

a) Payments

£816.83 Jane Ray - Salary

£12.42 Jane Ray - Mileage

£120.00 Mike Ray - Speed radar movement

£72.00 Village Hall Hire

£252.00 BDO External Auditor

£21.00 Jane Bennett (thankyou gift)

£1170.00 Steve Tilbury Planning Consultant

b) Pre-authorised payments made between meetings

£116.20 Test Valley Maintenance

c) Transfer to gov.uk website and emails

**ACTION: not required, a .org domain is sufficient, confirmed by HALC**

d) To Approve: transaction limits for TSB Online Banking

**ACTION: Jane Ray £500.00 Jane Bennett £10000.00**

e) To Approve: Illegal Encampment Policy

**ACTION: Cllr Yalden suggested some minor changes Carried Forward**

2928 Youth Forum

Event to take place on 6<sup>th</sup> September 2025

2929 Dog Waste

**ACTION: Reminder to go in the BVN re possible fines**

2930 Matters for Agenda at Subsequent Meeting

All carry forward items

2931 Next Meeting

The next meeting will be held on 13<sup>th</sup> October 2025

Signed Chairman: \_\_\_\_\_

Date: \_\_\_\_\_