

**Members of the Council are Summoned to attend a
Meeting of Braishfield Parish Council
on Tuesday 3rd June 2025 at 7:00pm at the Village Hall**
*Members of the public are welcome to attend

AGENDA

1. Apologies
2. Members' interests in the business of the Meeting
3. To agree the accuracy of the Minutes of the Meeting held on 6th May 2025
4. Delivery of Members' forms: Cllr Brazier confirmed no change to the following:
Registration of Members' Pecuniary Interests"
5. Public participation - The total time available for public participation is 15 minutes unless otherwise directed by the Chairman, and the time available for each member of the public to speak will not exceed 5 minutes*
6. **Correspondence**
7. **For Information:**
 - a) Chairman's report
 - b) Borough Councillor's report
 - c) Louisa Rice report - Community Liaison Officer, Test Valley Borough Council
8. **Planning decisions:**
 - a) 24/01121/OBLS – Land at 1 Common Hill Road – modify planning obligation (106)
 - b) 25/00896/TREES – St Catherines Newport Lane – no objection
 - c) 25/00486/FULLS – Beechwood Church Lane - permission
9. **To decide comments for Test Valley Borough Council under the Town and Country Planning Act 1990:**
 - a) 25/00976/CLPS The Lichen, Newport Lane, Braishfield
Application for a lawful development certificate for replacement of 15 windows and 2 external doors
 - b) 25/01023/REJS Village Hall, Braishfield Road
To determine if prior approval required for installation of solar panels to the roof of a non-domestic building
 - c) 25/01138/TREES Orchard Cottage, Church Lane, Braishfield
T1 – ironwood – reduce canopy removing up to 2m all round, T2 – Pear – reduce height by up to 2m, T3 – Chestnut – repollard removing new growth back to the stump
 - d) 25/00422/FULLS 1 Hill View Road, Braishfield
Amendments to construction of detached chalet bungalow

10. Update on:

- a) Planning Enforcement issues
- b) Neighbourhood Development Plan
- c) Speed Watch Group
- d) Car park resurfacing

11. To Approve: Grant Application from Braishfield Garden Club £200

12. Clerk's Report:

- a) Payments:
 - Jane Ray £791.27 (Salary)
 - Jane Ray £30.60 (Mileage claim)
 - Mike Ray £90.00 (Speed Radar)
 - Jane Ray £13.60 (Book of stamps)
 - John Murray £240.00 (Internal Audit)
 - Peter Quarandon £71.99 (NDP website)
 - Braishfield Garden Club £200 (Grant application)
- b) Report of pre-authorised payments made between meetings
 - TVBC Maintenance DD £116.20
 - Amazon £10.99 (Flag clips)
 - Paul Freeman Tree Services Ltd £1500.00
 - Tf to Braishfield Recreation Ground £500.00
- c) **To Approve:** quotation for AJG Community Schemes Insurance Policy for year commencing 1 June 2025 £1721.28 or choose 3-year binding long term agreement
- d) **Update on:** Report from Internal Auditor
- e) **To Approve:** Transfer to gov.uk website and emails
- f) **To Approve:** Opening a savings account with TSB
- g) **To Approve:** Warranty extension for speed radar £199 plus VAT per year

13. To Approve: Local Councils, Internal Drainage Boards and other Smaller Authorities in England, Annual Governance and Accountability Return 2024/25 Form 3 (the Annual Return):

- a) Approval of "Section 1 Annual Governance Statement", and signing by Clerk and Chairman
- b) Approval of "Section 2 Accounting Statements", and signing by RFO and Chairman

14. Update on: Crook Hill Meadow Verge

15. To Approve: Councillor roles published in BVN

16. To Approve: Payment for Defibrillator maintenance

17. Matters for decision at subsequent Meeting

18. Date of next meeting

Jane Ray Clerk/RFO

29th May 2025

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clerk@braishfield.org.uk