

All Members of the Council are Summoned to attend this Meeting
to be held at
6th May 2025 at 6.30pm Braishfield Village Hall
Members of the public are welcome to attend

1. Election of the Chairman of the Council
2. Election of the Vice-Chairman of the Council
3. **To Approve:** any changes to Delivery of Members' forms:
 - a) Acceptance of Office
 - b) "Registration of Members' Pecuniary Interests" forms
 - c) Consent to electronic summons
 - d) Data consent form
4. Apologies
5. Disclosure of personal or financial interests in respect of the business on the agenda
6. To agree the accuracy of the Minutes of the Meeting held on Tuesday 2nd April 2024
7. Public Participation - The total time available for public participation is 15 minutes unless otherwise directed by the Chairman, and the time available for each member of the public to speak will not exceed 5 minutes
8. Adoption of "Braishfield Parish Council Standing Orders" adopted 1 May 2018
9. Adoption of "Braishfield Parish Council Financial Regulations" adopted 1 May 2018
10. Review of arrangements for the Planning Committee:
 - a. Appointment of Members to Planning Committee
 - b. Appointment of the Chairman of the Planning Committee
 - c. Appointment of the Vice-Chairman of the Planning Committee
11. Policies and procedures: confirmation of the list dated 28 May 2024
12. Sign the following agreements for the year ending 31 March 2025:
 - a. Hampshire Association of Local Council's Membership Document £382.00
13. Confirmation of the time and place of ordinary meetings of the Council

14. For Information: Clerk's Report

a. Payments:

HALC Membership - £382.00

Jane Ray Salary - £791.27

Jane Ray mileage - £20.79

Mike Ray speed radar movement - £120.00

Village Hall Hire - £45.00

HP Instant Ink - £5.49

b. Report of pre-authorised payments made between meetings

c. Review of the Council's expenditure incurred in year ending 31 March 2025

d. Confirmation of no conflicts of interest with BDO LLP external auditor

e. **To Approve:** Asset Register 2024/25

f. **To Approve:** Risk Register 2024/25

15. **To Approve:** Warranty extension from Elan City (Speed Radar) approx £196 plus VAT

16. **To Approve:** Lengthsman Scheme 2025/26

17. Planning decisions:

a) 25/00440/TREES Braishfield Recreation ground - No Objection

18. To decide comments on the following planning applications and notifications under the Town and Country Planning Act 1990:

a) 25/00896/TREES St Catherines, Newport Lane, Braishfield

G1 - Field Maple- reduce overhang by up to 3m

G2 - Hazel - reduce overhang by up to 3m

T1 - Oak - remove lowest branch overhanging oil tank

T2 - Conifer - reduce in height by up to 3m

19. Date of next meeting

Jane Ray, Clerk/RFO
30th April 2025
clerk@braishfield.org.uk

