

Minutes of the Annual Meeting of Braishfield Parish Council
Held at Braishfield Village Hall 18th May 2023 (18.30 - 19.20)

Present

Members of Braishfield Parish Council:

Chairman Cllr Jane Bennett
Cllr Richard Brazier
Cllr Michael Stubbs
Cllr Peter White

Others:

Clerk/RFO, Jane Ray

Ward member: Cllr Sally Yalden
Members of the Public: 1

1647 Election of the Chairman of the Council

It was proposed to elect Cllr Jane Bennett as Chairman of Braishfield Parish Council.

RESOLVED (Proposed by Cllr Stubbs and seconded by Cllr Brazier)

1648 Election of the Vice-Chairman of the Council

It was proposed to elect Cllr Ian Knights as Vice Chairman of Braishfield Parish Council.

RESOLVED (Proposed by Cllr White and seconded by Cllr Stubbs)

1649 Delivery of Members' forms

All Councillors present confirmed no change to the following:
Members "Declarations of Acceptance of Office" "Registration of Members' Pecuniary Interests" forms, Consent to Electronic Summons and Data Consent form.

RESOLVED

1650 Apologies

Cllr Ian Knights due to other commitments

1651 Members' Interests in the Business for the Meeting

None

1652 Accuracy of Minutes

The Council agreed the accuracy of the Minutes of the Ordinary Meeting of 04/04/2023, 27/04/2023, copies are to be signed by the Chairman.

RESOLVED

1653 Public Participation

Peter Quarandon commented on costings for the Neighbourhood Development Plan survey

1654 Standing Orders

The Council adopted "Braishfield Parish Council Standing Orders" dated 1 May 2018

RESOLVED

1655 Financial Regulations

The Council adopted "Braishfield Parish Council Financial Regulations" dated 1 May 2018

It was noted that there has been a minor amendment dated 6 July 2021

RESOLVED

1656 Appointment of Members to Planning Committee

All members of the Council were appointed as members of the Planning Committee.

RESOLVED

- 1657 Appointment of the Chairman of the Planning Committee
It was proposed to appoint Cllr Richard Brazier as Chairman of the Planning Committee.
RESOLVED
- 1658 Appointment of the Vice-Chairman of the Planning Committee
It was proposed to appoint Chairman Jane Bennett as Vice-Chairman of the Planning Committee.
RESOLVED
- 1659 Insurance
Quote from AJG Community Schemes Insurance Policy commencing 1st June 2023 £1522.31
RESOLVED
- 1660 Policies and procedures in place
It was confirmed that the policies are up to date.
RESOLVED
- 1661 The Council accepted the review of the Council's expenditure incurred in year ending 31 March 2023.
RESOLVED
- 1662 Hampshire Association of Local Council's Membership Document
The Council acknowledged receipt of the membership document for Hampshire Association of Local Councils for the forthcoming year and approved payment (£313.16)
RESOLVED
- 1663 Time and place of ordinary meetings
The Council agreed a schedule of ordinary meetings - the first Tuesday of every month in the Village Hall and Planning meetings when required.
RESOLVED
- 1664 Clerk's Report
a) Payments to be made:
£313.16 HALC Membership
£719.33 Jane Ray (salary)
£25.20 Jane Ray (mileage)
£90.00 Mike Ray (movement of speed radar)
£11.00 Village Hall Hire
£24.00 TVBC fee for uncontested election
£9.99 Jane Ray (printer ink)
£3000.00 Tf to Recreation Ground
b) Report of pre-authorised payments
£272.59 HMRC
£110.03 TVBC Maintenance May
£110.07 TVBC Maintenance April
- 1665 To Approve response to planning consultant re 23/00988/FULLS
No further action to be taken
RESOLVED
- 1666 Planning Applications:
a) **23/01041/TREES**
1 Pond Cottage, Braishfield Road, Braishfield
No Objection

1667 Update on:

a) Village Design Statement

Final version is now complete and an online version will be distributed by Jimmy Chestnutt.

b) To Approve: Ex Gratia payments for VDS Preparation

The work done by these volunteers has enabled the production of the VDS and the council would like to show their appreciation with the following payments:

Paul Waller £200

Howard van Rooijen £50

Jimmy Chestnutt £50

RESOLVED

c) To Approve: additional £500 to print 500 A4 copies of VDS

RESOLVED

d) To Approve: NDP Designated Area

The whole Parish is designated

RESOLVED

e) To Approve: Community Planning Grant Application

RESOLVED

ACTION: Clerk to apply

f) To Approve: NDP Village Survey

Online and Printed version

RESOLVED

g) To Approve Printing Costs for NDP Survey

£317.00

RESOLVED

1668 To review pond maintenance contract

Carried forward to next meeting

ACTION: Clerk to obtain information

1669 Next Meeting

The next meeting is the 6th June 2023 in Braishfield Village Hall.

Signed Chairman: _____

Date: _____