

Minutes of an Ordinary Meeting of Braishfield Parish Council
Held in the Braishfield Village Hall on 5th December 2023 (19.00 - 21.05)

Present

Members of Braishfield Parish Council:

Chairman Cllr Jane Bennett
Vice Chairman Cllr Ian Knights
Cllr Julie Benson
Cllr George McMenemy
Cllr Michael Stubbs
Cllr Sally Yalden

Others:

Clerk/RFO, Jane Ray

Ward member: Cllr Sally Yalden
Members of the Public: 1

2569 Apologies

Received from Cllr Richard Brazier due to other commitments.

2570 Members' Interests in the Business for the Meeting

None

2571 Accuracy of Minutes

The Council agreed the accuracy of the Minutes of the Council Meeting of Tuesday 7th November 2023

RESOLVED

2572 Public Participation

None

2573 Correspondence

- A parishioner called to complain about the mud along Common Hill Lane
- A request re a village crest

2574 Chairman's Report

- a) The chairman enjoyed a visit to Hillier Gardens for their Christmas Light Trail. A service of thanksgiving took place at All Saints' Church for the re dedication of the new clock. The parish council were thanked for the £1200 grant awarded towards this project.

Borough Councillor's Report

- b) **Village Litter Pick:** took place in the village with 6 volunteers
Draft Local Plan: debate is ongoing and it will go before TVBC full council in January
Village Shop Network: details have been shared with The Pantry
Community Energy Support: A project is underway to review energy at local village halls including Braishfield

2575 Planning Decisions:

- a) 23/02548/TREES Hazel Cottage - No Objection

2576 Planning Applications TVBC:

- a) 23/02889/FULLS Westwood, Braishfield Road

NO OBJECTION with comments:

The council would like an ecological assessment to take place as suggested by the planning officer.

Request all planning conditions regarding the annexe are met as per the consultant's letter of 8th November 2023.

- b) 23/02940/TREES Pond Cottages, Braishfield Road
NO OBJECTION The council are pleased to see that the trees will be replaced.
- c) 23/02978/TPOS The Barn, Braishfield Road
NO OBJECTION

2577 Update on:

- a) Neighbourhood Plan Steering Group
Mark Sennit gave a great presentation at the village meeting to review the results from the survey.
ACTION: Clerk to thank Mark and the team for all their hard work
- b) Neighbourhood Plan Grant Application
ACTION: Clerk to chase
- c) Planning Training
ACTION: Clerk to contact HALC re costs for a group training session
- d) Hillier Brentry Planning Application
It is expected that a full planning application will be submitted in January

2578 New position for Speed Radar on Crookhill

Costs received from HCC with six months waiting time:

£213.07 replacement post

£242.39 post extension

ACTION: Clerk to download data from the radar for review to see if there has been any improvement in speeds through the village

Clerk to ask HCC if the post order could be cancelled if necessary

Consider looking for volunteers to start a community speed watch group

2579 Update on Stiles and Gateway Signs

- a) Stiles
Landowners have been contacted
ACTION: Clerk to chase
- b) Roads/Potholes - parishioners should continue to report to HCC. There is currently a £377,000,000 highway maintenance backlog in Hampshire
ACTION: Carry forward
- c) Width/Footpath Signs
ACTION: Carry forward
- d) Footpath Maintenance - complete
- e) Roundabout Maintenance - HCC ref 24238531
ACTION: Clerk to chase again

2580 Clerk's Report

- a) Payments
£764.40 Jane Ray - November salary
£12.56 Jane Ray - Mileage
£120.00 Mike Ray - Speed radar movement
£19.50 Village Hall Hire
- b) Pre-authorised payments made between meetings
£138.70 Test Valley Maintenance - December
£248.00 Back pay re annual pay award
- c) Formal acceptance of Local Government Pay Agreement 2023/24 and payment of back pay from 1st April 2023 **APPROVED**

- d) Amendment to Financial Regulations:
“Where internet banking arrangements are made with any bank, the Clerk shall be appointed as the Service Administrator. The bank mandate approved by the council shall identify a number of councillors who will be authorised to approve transactions on those accounts. The bank mandate will state clearly the amounts of payments that can be **approved** by the use of the Service Administrator alone (**£500**) or by the Service Administrator with a stated number of approvals”
APPROVED

2581 Budget 2024/25

- a) Budget **APPROVED**
b) Precept 2023/24 - £23625 **APPROVED**

2582 Update on Resilience Plan

The grant application was not received by SSE although it was submitted by email on time.

ACTION: Clerk and Chairman to meet and consider next actions

2583 Update on:

- a) Climate Change Working Party - no meeting held
b) Dog Waste Bins - signs have been supplied by the Dog Warden and will be placed around the village
c) John Bevan Path Maintenance - Fran (Hillier Gardens) is looking at options

2584 Village Pond

The request for a refund from the leak fund is being considered by Southern Water. DD to Business Stream to be cancelled.

2585 Community Assets

Carried forward to next meeting.

2586 Working with local Parish Councils

Could be good for discussing planning issues.

ACTION: Carried forward for discussion with Cllr Brazier

2587 TVBC Thriving Communities Workshop

Cllr Yalden is due to have a meeting with Louisa Rice next week and will discuss the options. **ACTION: Cllr Yalden to report back at next meeting**

2588 Councillor Roles

List to be shared and finalised

2589 Meeting Schedule

Councillors felt that monthly meetings were required.

APPROVED

2590 Matters for Agenda at Subsequent Meeting

Planning training, reducing size of agenda

2591 Next Meeting

The next Ordinary Meeting will be held on 3rd January 2024

Signed Chairman: _____

Date: _____