

**Members of the Council are Summoned to attend a  
Meeting of Braishfield Parish Council  
on Tuesday 5<sup>th</sup> December 2023 at 7:00pm at Braishfield Village Hall**  
\*Members of the public are welcome to attend

**AGENDA**

1. Apologies
2. Members' interests in the business of the Meeting
3. To agree the accuracy of the Minutes of the Meeting held on Tuesday 7<sup>th</sup> November 2023
4. Public participation - The total time available for public participation is 15 minutes unless otherwise directed by the Chairman, and the time available for each member of the public to speak will not exceed 5 minutes\*
5. **Correspondence**
6. **For Information:**
  - a) Chairman's report
  - b) Borough Councillor's report
7. **Planning decisions:**
  - a) 23/02548/TREES Hazel Cottage Braishfield Road Braishfield – no objection
8. **To decide comments for Test Valley Borough Council under the Town and Country Planning Act 1990:**
  - a) **23/02889/FULLS Westwood, Braishfield Road**  
Extension and alteration to existing carport to create annexe and carport
  - b) **23/02940/TREES 3 Pond Cottages, Braishfield Road**  
T1 – Sorbus (dying) – Fell T2 – Gleditsia – Fell
  - c) **23/02978/TPOS The Barn, Braishfield Road**  
T1, T2, T3 – Oak – Deadwood and crown lift up to 4m
9. **Update on:**
  - a) Neighbourhood Plan & Steering Group
  - b) Neighbourhood Plan Grant Application
  - c) Planning Training available from TVBC/HALC
  - d) To review: Draft proposals for the redevelopment of Hillier Nurseries Brentry, Romsey
10. **Update on:** Speed Radar on Crookhill
11. **Update on:**
  - a) Stiles
  - b) Condition of roads, potholes in the village

- c) Signs – width, footpaths, finger posts
- d) Footpath Maintenance
- e) Roundabout Maintenance

**12. Clerk's Report:**

- a) Payments:
  - Jane Ray £764.40 (November Salary)
  - Jane Ray £12.56 (Mileage claim)
  - Mike Ray £120.00 (Speed radar movement)
  - Village Hall Hire £19.50 (Neighbourhood Steering Group)
- b) Report of pre-authorized payments made between meetings
  - TVBC Maintenance DD December £138.70
  - Jane Ray Back Pay re pay award £248.66
- c) **To Approve:** Formal acceptance of Local Government Pay Agreement 2023/24 and payment of back pay from 1<sup>st</sup> April 2023
- d) **To Approve:** Amendment to Financial Regulations:  
"Where internet banking arrangements are made with any bank, the Clerk shall be appointed as the Service Administrator. The bank mandate approved by the council shall identify a number of councillors who will be authorised to approve transactions on those accounts. The bank mandate will state clearly the amounts of payments that can be **approved** by the use of the Service Administrator alone (**£250**) or by the Service Administrator with a stated number of approvals"

**13. To Approve:**

- a) Budget 2024/25
- b) Precept

**14. Update on:** Resilience Plan

**15. Update on:**

- a) Climate Change Working Party
- b) Issues with dog waste and to approve cost of new dog bin
- c) John Bevan Path maintenance

**16. Update on:** Village Pond

**17. Community Assets**

**18. To Approve:** Working with local Parish Councils to share best practice and ideas

**19. To Approve:** Councillor Roles

20. **TVBC Thriving Communities Workshop**

21. **To Approve:** Meeting Schedule

22. Matters for decision at subsequent Meeting

23. Date of next Meeting

Jane Ray Clerk/RFO

30th November 2023

07902297004

[clerk@braishfield.org.uk](mailto:clerk@braishfield.org.uk)