

All Members of the Council are Summoned to attend this Meeting

to be held at

18th May 2023 at 6.30pm Braishfield Village Hall

Members of the public are welcome to attend

1. Election of the Chairman of the Council
2. Election of the Vice-Chairman of the Council
3. Delivery of Members' forms:
 - a) Acceptance of Office
 - b) "Registration of Members' Pecuniary Interests" forms
 - c) Consent to electronic summons
 - d) Data consent form
4. Apologies
5. Disclosure of personal or financial interests in respect of the business on the agenda
6. To agree the accuracy of the Minutes of the Meeting held on Tuesday 5th and 19th April 2022
7. Public Participation in respect of the business on the agenda
8. Adoption of "Braishfield Parish Council Standing Orders" dated 1 May 2018
9. Adoption of "Braishfield Parish Council Financial Regulations" dated 1 May 2018
10. Review of arrangements for the Planning Committee:
 - a) Appointment of Members to Planning Committee
 - b) Appointment of the Chairman of the Planning Committee
 - c) Appointment of the Vice-Chairman of the Planning Committee
11. Insurance: To accept the quotation for AJG Community Schemes Insurance Policy for year commencing 1 June 2023 - £1522.31
12. Policies and procedures: confirmation that the list dated 7/5/19 applies
13. Review of the Council's expenditure incurred in year ending 31 March 2023
14. Sign the following agreements for the year ending 31 March 2024:
 - a) Hampshire Association of Local Council's Membership Document
15. Confirmation of the time and place of ordinary meetings of the Council up to and including the next Annual Meeting of the Council
16. For Information: Chairman's Report
17. For Information: Clerk's Report
 - a) Payments:
 - HALC Membership - £313.16
 - Jane Ray Salary - £719.33
 - Jane Ray mileage - £25.20
 - Mike Ray speed radar movement - £90.00
 - Village Hall (NDP meeting) - £11.00
 - TVBC (fee for uncontested election) - £24.00

Recreation Ground (transfer from precept) £3000.00

Jane Ray (printer ink) £9.99

b) Report of pre-authorised payments made between meetings

25th April HMRC Tax DD (Jane Ray) - £272.59

3rd April TVBC Maintenance DD - £110.07

2nd May TVBC Maintenance DD - £110.07

18. **To Approve:** Letter to TVBC re comments from the planning consultant regarding 23/00988/FULLS

19. To decide comments on the following planning applications and notifications under the Town and Country Planning Act 1990:

a) 23/01041/TREES 1 Pond Cottage, Braishfield Road
T1-T3 Unknown species - fell

20. For Information: a) Update on Village Design Statement

b) **To Approve:** Ex gratia payment for VDS preparation

c) **To Approve:** additional £500 to print 500 A4 VDS copies

d) **To Approve:** Neighbourhood Development Plan (NDP) designated area

e) **To Approve:** Grant application re NDP expenditure

f) **To Approve:** NDP Village Survey

g) **To Approve:** Printing Costs for NDP Survey

21. Review of pond maintenance contract

22. Date of next meeting

Jane Ray, Clerk/RFO
12th May 2023
clerk@braishfield.org.uk

