

Minutes of the Annual Meeting of Braishfield Parish Council
Held at Braishfield Church Rooms 3rd May 2022 (18.30 - 19.45)

Present

Members of Braishfield Parish Council:

Chairman Cllr Jane Bennett
Vice Chairman Cllr Ian Knights
Cllr Richard Brazier
Cllr Peter Quarendon
Cllr Carole Renvoize
Cllr Peter White
Cllr Sally Yalden

Others:

Clerk/RFO, Jane Ray

Ward member: Cllr Martin Hatley
Members of the Public: 4

1619 Election of the Chairman of the Council

It was proposed to elect Cllr Jane Bennett as Chairman of Braishfield Parish Council.

RESOLVED (Proposed by Cllr Renvoize and seconded by Cllr Quarendon)

1620 Election of the Vice-Chairman of the Council

It was proposed to elect Cllr Ian Knights as Vice Chairman of Braishfield Parish Council.

RESOLVED (Proposed by Cllr Yalden and seconded by Cllr Renvoize)

1621 Delivery of Members' forms

All Councillors present confirmed no change to the following:

Members "Declarations of Acceptance of Office" "Registration of Members' Pecuniary Interests" forms, Consent to Electronic Summons and Data Consent form.

RESOLVED

1622 Apologies

None.

1623 Members' Interests in the Business for the Meeting

None

1624 Accuracy of Minutes

The Council agreed the accuracy of the Minutes of the Ordinary Meeting of 05/04/2021, 19/04/2021, copies are to be signed by the Chairman.

RESOLVED

1625 Public Participation

None

1626 Standing Orders

The Council adopted "Braishfield Parish Council Standing Orders" dated 1 May 2018

RESOLVED

1627 Financial Regulations

The Council adopted "Braishfield Parish Council Financial Regulations" dated 1 May 2018

It was noted that there has been a minor amendment dated 6 July 2021

RESOLVED

1628 Appointment of Members to Planning Committee

All members of the Council were appointed as members of the Planning Committee.

RESOLVED

- 1629 Appointment of the Chairman of the Planning Committee
It was proposed to appoint Cllr Richard Brazier as Chairman of the Planning Committee.
RESOLVED
- 1630 Appointment of the Vice-Chairman of the Planning Committee
It was proposed to appoint Chairman Jane Bennett as Vice-Chairman of the Planning Committee.
RESOLVED
- 1631 Insurance
The quotation from Came & Company has not been received yet.
RESOLVED
- 1632 Policies and procedures in place
It was confirmed that the policies are up to date.
RESOLVED
“Local Councils, Internal Drainage Boards and other Smaller Authorities in England, Annual Governance and Accountability Return 2020/21 Part 2” (the Annual Return)
- 1633 The Annual Return for the year 2021/22, the completed “Section 1 Annual Governance Statement” was approved by the Council and will be signed by the Responsible Financial Officer and Chairman.
RESOLVED
- 1634 The Annual Return for the year 2021/22, the completed “Section 2 Accounting Statements” was approved by the Council and will be signed by the Responsible Financial Officer and Chairman.
RESOLVED
- 1635 The Council accepted the Asset Register for inclusion in the Annual Return for year ending 31 March 2022.
RESOLVED
- 1636 The Council accepted the review of the Council’s expenditure incurred in year ending 31 March 2022 under the general power of competence for inclusion in the Annual Return for the year ending 31 March 2022.
RESOLVED
- 1637 Hampshire Association of Local Council’s Membership Document
The Council acknowledged receipt of the membership document for Hampshire Association of Local Councils for the forthcoming year (£312.84) and this Minute will be recorded on the document.
RESOLVED
- 1638 Time and place of ordinary meetings
The Council agreed a schedule of ordinary meetings - the first Tuesday of every month in the Village Hall.
RESOLVED
- 1639 Clerk’s Report
- a) Payments to be made:
 - £312.83 HALC Membership
 - £9.99 Jane Ray (printer ink)
 - £66.00 Village Hall room hire
 - £8.75 Jane Ray (postage)
 - b) Report of pre-authorised payments
 - £47.01 Paddle.net (PDF programme)
 - £416.00 Jane Ray (salary)
 - £1552.00 David Jeffrey (notice board refurbishment)

£175.00 Braishfield Village Association (jubilee grant)

1640 Update on CAF Grant Application

The Grant has been awarded although we are still awaiting final written confirmation. The quote for the new Play Area surface has significantly increased due to a rise in the cost of materials. Once the Grant has been officially confirmed it was agreed to accept the new quote before any further increase.

RESOLVED

1641 To agree: Sponsorship request from Romsey Show

DECLINED

1642 Planning Applicatons:

a) **22/01014/TPOS**

Cuilberg, Braishfield Road, Braishfield

T1 - Willow - Re - pollard to historic pruning points

T2 - Ash - Remove major deadwood within crown

SUPPORT

b) **22/01125/FULLS**

7 Newport Lane, Braishfield

Installation of solar panels to the front of the main roof, demolition of existing shed and erection of garden room

NO OBJECTION

c) **22/00817/FULLS**

Merriemeade Farm, Church Lane, Braishfield

Use of the site for stationing a mobile home for tourist accommodation

OBJECT with the following comments:

The proposal has to be viewed against the requirements of Policy LE18 in the current Local Plan; it is considered that it does not meet those requirements for the following reasons:

- **Detrimental to the character of the local area** - site is very prominent in the landscape especially from the public highway of Fernhill Lane and unnecessarily in the countryside
- **Overlooking and loss of privacy** - structure is visible from the neighbouring property
- **Negative/adverse visual impact on the landscape** - The structure is pale grey and therefore not in keeping with the surroundings
- **Design Issues** - out of character with existing buildings
- **The structure is already in place** (can be removed)

1643 Update on:

a) Village Design Statement

Some photos are to be replaced before going to print. There has been an increase in this cost and Cllr Hatley confirmed that he is happy support an enhanced grant for printing.

b) Neighbourhood Plan

Parishioners will have the opportunity to vote in a survey to decide whether a Neighbourhood Plan is appropriate for the village. Details will be provided in the next edition of the Village News.

c) Notice Boards

All the work is completed except the FootPath Board and the erection of the post for Lower Street. Lengthsman to be contacted. The condition of the boards will be

reviewed annually and repaired if appropriate. The final payment for David Jeffery is due and the BVA contacted for the £1000 grant payment.

RESOLVED

ACTION: Clerk to contact Lengthsman and BVA

- d) Update on Speed Radar
Awaiting arrival

1644 To agree: SSE Grant Application

The Council agreed in principle to make a grant application to SSE if appropriate.

APPROVED

1645 Update on Queens's Platinum Jubilee Lunch

Plans are well underway - band, bar, BBQ and ice cream van booked. Invitations and publicity to be arranged.

1646 Next Meeting

The next meeting is the 7th June 2022 in Braishfield Village Hall.

Signed Chairman: _____

Date: _____