**All Members of the Council are Summoned to attend this Meeting**

to be held at 6.30pm in Braishfield Church Rooms

Members of the public are welcome to attend

**Please email or call the clerk to book your attendance at the meeting**

1. Election of the Chairman of the Council
2. Election of the Vice-Chairman of the Council
3. Delivery of Members’ forms:
   1. Acceptance of Office
   2. “Registration of Members’ Pecuniary Interests” forms
   3. Consent to electronic summons
   4. Data consent form
4. Apologies
5. Disclosure of personal or financial interests in respect of the business on the agenda
6. To agree the accuracy of the Minutes of the Meeting held on Tuesday 5th and 19th April 2022
7. Public Participation in respect of the business on the agenda
8. Adoption of “Braishfield Parish Council Standing Orders” dated 1 May 2018
9. Adoption of “Braishfield Parish Council Financial Regulations” dated 1 May 2018
10. Review of arrangements for the Planning Committee:
    1. Appointment of Members to Planning Committee
    2. Appointment of the Chairman of the Planning Committee
    3. Appointment of the Vice-Chairman of the Planning Committee
11. Insurance: To accept the quotation for insurance for year commencing 1 June 2022
12. Policies and procedures: confirmation that the list dated 7/5/19 applies
13. “Local Councils, Internal Drainage Boards and other Smaller Authorities in England, Annual Governance and Accountability Return 2021/22 Form 2” (the “Annual Return”):
    1. Completion of “Certificate of Exemption” for submission to the external auditor, and signing by RFO and Chairman
    2. Approval of “Section 1 Annual Governance Statement”, and signing by RFO and Chairman
    3. Approval of “Section 2 Accounting Statements”, and signing by RFO and Chairman
14. Acceptance by the Council of the Asset Register for year ending 31 March 2022
15. Review of the Council’s expenditure incurred in year ending 31 March 2022 under the general power of competence
16. Sign the following agreements for the year ending 31 March 2023:
    1. Hampshire Association of Local Council’s Membership Document
17. Confirmation of the time and place of ordinary meetings of the Council up to and including the next Annual Meeting of the Council 2nd May 2023
18. For Information: Chairman’s Report
19. For Information: Clerk’s Report
    1. Payments

HALC Membership - £312.84

Jane Ray - £9.99 (Printer Ink)

Village Hall Room Hire - £66.00

Jane Ray - £8.75 (Postage)

* 1. Report of pre-authorised payments made between meetings

20.Update on CAF Grant Application

21.To Agree: Request for Romsey Show Sponsorship £150

22.To decide comments on the following planning applications and notifications under the Town

and Country Planning Act 1990:

|  |
| --- |
| 1. **22/01014/TPOS**   **Cuilbeg, Braishfield Road, Braishfield**  T1 - Willow - Re-pollard to historic pruning  points  T2 - Ash - Remove major deadwood within  crown   1. **22/01125/FULLS**   **7 Newport Lane, Braishfield**  Installation of solar panels to the front of the main roof, demolition of existing shed and erection of garden room   1. **22/00817/FULLS**   **Merriemeade Farm, Church Lane, Braishfield**  Use of the site for stationing a mobile home for tourist accommodation |
|  |
|  |
|  |

23.For Information: a) Update on Village Design Statement

b) Update on Neighbourhood Plan

c) Update on Notice Boards

d) Update on Speed Radar

24.To Agree: Application in principle for a SSE Grant to fund 100% of Generator purchase

25. Update on Queen’s Platinum Jubilee Lunch

26. Date of next meeting

Jane Ray, Clerk/RFO

28 April 2022

[clerk@braishfield.org.uk](mailto:clerk@braishfield-pc.org) 07902297004

Members of the public may make representations, answer questions and give evidence at a meeting in respect of the business on the agenda