

Braishfield Parish Council Risk Assessment and Risk Management

Activity: RemembranceService

Date of Event:

8th and 11th November 2021

Site: War Memorial , Braishfield

Assessment carried out by:

Parish Clerk - Jane Ray

Chairman - Jane Bennett

Assessment date: 05.11.2021

Signed:

Identifying significant hazards	Who is at risk	Risk rating (low, medium or high)	Control measures - reducing the risk	Monitoring	Risk after control (low, medium or high)
List significant hazards	Identify who is likely to be at risk	How likely are they to happen? How serious would it be?	What control measures are put in place?	It is important to respond to the situation as it unfolds, in particular changing or unforeseen circumstances.	Revised risk rating given the control measures that are in place.
1. Site and its environment					
Exposure to extremes of weather (rain/wind/cold)	Organisers/ Public	Low	N/A		Low
Traffic collision road crossing, entering & exiting and at the War Memorial site	Organisers/ Public	Low	Awareness of moving vehicles within the area before 10.50am and after 11.15am. Marshals in Hi Viz jackets for this purpose fully charged mobile phone carried by organisers*.		Low
Traffic collision during the service	Organisers/ Public	Low	Awareness of moving vehicles within the area from 10.50am until 11.15am. Marshals in Hi Viz jackets for this purpose. All attendees to stand on the pavement or alongside the grass verges. Service to conclude by 11.15am. Fully charged mobile phone carried by leaders and marshals*.		Low
Traffic collision after the service	Organisers/ Public	Low	After the service, members of the public disperse before those leading/ taking part in the Act of Remembrance walk away from the War Memorial.		Low
Threat from members of public	Organisers/ Public	Low	Avoid confrontation, walk away if threatened. Carry a fully charged mobile phone so police can be called if threatening situation arises.		Low
2. Covid - 19 Risks					
Adherence to Social distancing rules	Spread of Covid-19 by close contact	Low	Notifications (to remind attendees of Covid-19 guidelines) to be published on Network/ Residents Forum and reiterated in the service sheet. For Test and Trace purposes, name and contact details to be provided/ QR code available.		Low
* Please note in the event that there is no first aider attending, the party leader will carry a fully charged mobile phone. In the event of an emergency or, if there is any doubt whatsoever about the medical condition of anyone attending the event, the emergency services should be called without delay.					