

Minutes of an Ordinary Meeting of Braishfield Parish Council
held on Tuesday, 4th February 2020 at 7pm – 9.20pm, in Braishfield Village Hall

Present

Members of the Braishfield Parish Council:

Chairman Jane Bennett
Cllr Ian Knights
Cllr Carole Renvoize
Cllr Mark Swinstead
Cllr Peter White
Cllr Richard Brazier
Cllr Sally Yalden

Others:

Locum Clerk, Carol McFarland &
Clerk, Keith West
Ward member not present
Members of the Public: 4

The Chairman, Cllr Bennett welcomed everyone to the meeting and introduced and welcomed Keith West as the new Clerk/RFO.

1784. Apologies

Apologies were received from Ward Member Cllr Martin Hatley.

1785. Exclusion of Public

In accordance with the Public Bodies (Admission to Meetings) Act 1960 it was proposed to exclude the press and public after the last agenda item for discussion on a personnel matter.

The Council resolved to exclude the public after the final item on the agenda to discuss personnel matters.

RESOLVED

1786. Members' Interests in the Business for the Meeting

No members' interests were declared.

1787. Accuracy of Minutes

The Council agreed the accuracy of the Minutes of the meeting held on 7th January 2020.

RESOLVED

The meeting adjourned at 7:05pm for:

1788. Public Participation

Little Beeches. A member of the public mentioned that Little Beeches was now for sale and that the houses had been moved one metre forward and the garages enlarged. New plans were on the Test Valley website Ref. 19/01620/FULLS. Cllr Brazier agreed to look into this and take forward.

The meeting resumed at 7:15pm.

1789. Chairman's Report

Flags flying dates. The Chairman had received a letter from a parishioner regarding the recent flag raising. The Chairman said this was an error of judgement, not done in accordance with Parish Council policy and regretted by those concerned. The date and rationale for raising the flags are reviewed annually and will be published for 2020.

1790. Correspondence

- A letter of thanks from Victim Support.
- Crook Hill footpath (FP9). Ashfield development Whitenap for 1200 properties. The application has not yet been submitted. Correspondence to be dealt with by the Clerk.

1791. Events & Training

Cllr Yalden reported on the Hampshire 2050 Parish Council event on 9th January 2020 and will attend the Rural Community Energy Workshop on 13th February 2020. Councillors to advise if they wished to attend.

1792. Reports on progressing/concluded matters:

- Village Design Statement (VDS) – Jimmy Chestnutt (Chairman VDS Review Committee) reported as follows:

The review and update of the 2002 VDS has been completed and comments and advice from Test Valley Borough Council's planners taken on board

A significant rewrite and change of layout have taken place and a number of new photographs introduced. However, more are required. A villager has offered his services at no charge. The draft is now with the publisher who will produce the draft online version of the document, although a projected delivery date is not available as yet. Although the text is almost as required, we still need the maps and diagrams being produced by Test Valley Borough Council and the aerial and ground photographs which we can take once we have the grant money and better weather, possibly April/May. However, neither of those inputs are on the critical path and we will be able to send the draft with the 2002 existing photographs to TVBC for review, before the 2019 maps and photographs are available. Separately, it would seem sensible to start the process of considering a Neighbourhood Plan (NP) now so that we can, for example, ensure that we have any photographic requirements of a NP are factored into VDS aerial contract.

Jimmy also reported that he had applied for the grant and is assuming a publication date around June. He also suggested that Cllr Brazier should take this matter forward and that we should use the annual meeting in May to promote the VDS.

The Chairman thanked Jimmy for all his hard work.

- Footpaths

Footpath 9

There was a problem with a tree and mud, together with footpath 4. Cllr White suggested a consensus view – trim back vegetation as there had been complaints from parishioners. Cllr Knights agreed to walk the footpaths on 5th February and talk to the owner. The Chairman asked Cllr Knights to feedback.

- Emergency Planning

It is necessary to resubmit drawings as they are to the wrong scale and it is also necessary to ascertain the noise that the generator will make. Cllr Knights to revise.

- Traffic Working Party

The Chairman said that the council should take forward the issue of traffic data flow, but wait until the footpath had been finished.

- Crook Hill footway

The footway is due to be finished in March and there were no plans to concrete some of the grass. It was suggested that the path should be named the 'John Bevan Path' with a sign and that the official opening might be over Easter time.

- Police Beat Surgery

We are currently awaiting dates for Braishfield. Cllr Knights said they will have them soon.

- Bus Shelter at Hillier Gardens

No further information to be reported.

- Bye-laws for Braishfield Recreation Ground

Cllr White mentioned that he has hit a brick wall and he suggested sending an email to the head of Test Valley Legal department. The Chairman agreed to source the name of the Head of the Legal department.

- Telephone Kiosk Light

Cllr Renvoize mentioned that the cable had been cut and that she had been in contact with Kris Greenough at the Open Reach Complaints team to take this matter forward.

- Website Hosting & Support

Cllr Knights and the Clerk are to attend an exploratory meeting at Zip in Romsey on Thursday, 6th February. It was suggested that councillors should look at other parish council websites for information and that any platform used should be common and not bespoke.

1793. The appeal for 12 Hillview Road was dismissed by the Planning Inspectorate.

1794. No Borough Councillor report.

Planning Applications

1795. 20/00096/TREES – Hornbeam (T1) – Removal due to Basal decay, evidence of Honey Fungus present – The Close, Church Lane

It was proposed that this Council "supports" application 20/00096/TREES.

RESOLVED

1796. 20/00140/TREES – S1 – Laurel – Remove - Orchard Hill Braishfield Road –

It was proposed that this Council has "No comment" to application 20/00140/TREES

RESOLVED

1797. Council Internal Auditor

The Council resolved to appoint John Murray as the Council's Internal Auditor for the year 2020/21.

RESOLVED

1798. Risk Management

It was agreed that the Parish needs a Risk Register before 31st March 2020 deadline. In addition, the Asset Register needs updating. The Locum Clerk and Clerk will attend to this issue. Cllr Brazier agreed to provide photographs of the various assets.

1797. Climate Change Working Party

Cllr Yalden provided terms of reference and suggested forming a working party. Cllr Yalden will commence meetings.

The Council resolved to approve the Terms of Reference for the Climate Change Working Party.

RESOLVED

1798. The Annual Parish Assembly (APA) 2020

It was suggested that this should be held at 8pm on 5th May 2020 and that the Parish Council meeting would be brought forward to 6.30pm on this day.

1799. Financial Statement & Bank Reconciliation

Documentation was provided to Councillors, showing that the cash book reconciled to the bank statement and that no issues were reported.

1800. Training

It was agreed that the Clerk would contact HALC to ascertain if changes in the dates of their proposed training could be made. The Clerk agreed to contact them.

1801. Payments

It was proposed that the following payment should be made.

For use of the Village Hall, £337.38 for the period 2019/20.

RESOLVED

1802. Payments Received

An ex gratia payment of £86.91 from TSB was made in respect of a lost cheque.

1803. Matters for Decision at Subsequent Meeting

VDS

Flag flying dates

Risk/Asset register

Parking at the Dog & Crook

Enforcement Update

1804. Date of Next Meeting

It was agreed that this would be held on 3rd March 2020 at 7.00pm.

1805. The Clerk Contract

This item was discussed with the exclusion of the public.

The Council agreed the contract for the Clerk.

RESOLVED

Signed Chairman: _____

Date: 03 March 2020