

BRAISHFIELD PARISH COUNCIL
Minutes of Meeting of Braishfield Parish Council
held at Braishfield Village Hall
on 4 September 2018 (7:00pm to 10:20pm)

Present

Members of Braishfield Parish Council

Chairman Jane Bennett
Vice Chairman Mike Edwards
Cllr Richard Brazier
Cllr Carole Renvoize
Cllr Peter White

Others

Clerk / RFO to Braishfield Parish Council, Kate
Orange
13 members of the public (part of Meeting)
Borough Councillor Martin Hatley (from
7:40pm)

Apologies

1369. Apologies were received from Cllr Ian Knights who had a family commitment, and Cllr Mark Swinstead who had work commitments.

Declarations

1370. No Member declared an interest in any business on the agenda for the Meeting.

Accuracy of Minutes

1371. The Council agreed the accuracy of the Minutes of the Meeting held on 3 July 2018 and a copy was signed by the Chairman.

Public Participation

1372. A member of the public commented on the problems of traffic speeds and density: it is an old issue but ongoing; Braishfield Village Association is also looking at traffic matters. Further discussion on traffic was deferred the appropriate point on the agenda.

Chair's Report

1373. Chairman Jane Bennett has received a report from Jimmy Chestnutt, Chair of the VDS Working Party. Jimmy Chestnutt gave the report to the Meeting:

The Working Party met on 28/8/2018. They considered the scope of VDS's (Village Design Statements) and Parish Plans.

A VDS describes the character of buildings in the parish, and cannot prevent development but influences the character of development. A 'light touch' revision would incur some cost.

Parish Plans are aspirational and they are not planning documents. Their value is in developing and recording the shared vision of the community.

The working party estimate that a pro-rata guide for the number of houses required to be built in Braishfield is 2 dwellings per 5 years (based on central government figures sent to Test Valley Borough Council via Hampshire County Council).

In conclusion, neither document allows the parish to influence where or what development takes place, whereas Neighbourhood Plans do; however, this can have the effect of attracting development.

The Working Party will issue a formal report. It will recommend that the Council secures funding and progresses with a revision of the VDS; investigates funding for a Parish Plan; consults the parish on whether to produce a Neighbourhood Plan.

Discussion took place and covered the following issues:

Although Test Valley Borough Council are in the process of revising the Local Plan, this does not affect the timescale in which planning documents should be produced for Braishfield because in any event they will need be in accord with TVBC and national requirements.

It was clear from a workshop which Cllr Renvoize attended last year that influence over development can only take place with a Neighbourhood Plan. The drawback is that sites must be allocated and there could be a problem finding small sites in Braishfield.

The matter is ongoing.

Traffic speeds and density

1374. The Chairman Jane Bennett introduced the matter: traffic speeds and density are of ongoing concern to residents and a few recent incidents prompted her to place this on the agenda, with publicity through the village email network. She suggested that a working party could be established so that the problems could be better understood and possible solutions explored.

The Council has a good working relationship with the highways department of Hampshire County Council (HCC), and considers that they will, at the least, listen to reasoned suggestions. Test Valley Borough (TVBC) Councillor Martin Hatley noted that much of the highways responsibilities have transferred back to HCC since TVBC's Ray Alborough retired.

Vice Chairman Mike Edwards noted that the Department of Transport recognise various forms of traffic calming, and there is a document available. These are the measures that should be explored. The measures are described in detail. For example, humps must be lit at night.

The Council will publish an article in BVN (Braishfield Village News) to introduce the idea of a working party and seek further members.

Cllr Carole Renvoize and several members of the public present at the Meeting volunteered for involvement in a working party: Stuart Yalden, Michael Stubbs, Ian Jeffery and Julie Holland.

Cllr Hatley noted that TVATPC may have ideas from other parishes.

1375. *It was proposed that the Clerk should produce draft terms of reference for a working party to research traffic issues, for the Council's approval.*

RESOLVED

Comment on planning application "Erection of replacement dwelling and garage, with associated parking, turning, landscaping, amenity space, and access, Iignus Kiln Lane Braishfield SO51 oPJ", reference 18/01983/FULLS,

1376. Several Councillors visited the site prior to the Meeting, with the owner's agent Mark Perritt.

The proposal is for a replacement dwelling in a different position on the site.

There was discussion of whether there is a mechanism to limit the number of dwellings on the site but it is not possible for the parish council to take any action on this through a comment to a planning application.

The low ridge height of part of the proposed house was designed to keep the building low, in keeping with the street-scene. There was some concern amongst Councillors that it may result in elevations that appear out of proportion with the scale of the house.

1377. *It was proposed to comment on planning application "Erection of replacement dwelling and garage, with associated parking, turning, landscaping, amenity space, and access, Iignus Kiln Lane Braishfield SO51 oPJ", reference 18/01983/FULLS, as follows:*

"No Objection", with the comment that the Council would prefer a design with a uniform full two-storey ridge height throughout as it would be more in keeping with the proportions of the building.

RESOLVED

Planning application TVG006, single storey extension to Jermyns House to provide new Cafe Tearoom with associated facilities to include alteration and refurbishment works to existing building at Jermyns House, Jermyns Lane, Ampfield SO51 oQA

1378. *On planning application TVG006, single storey extension to Jermyns House to provide new Cafe Tearoom with associated facilities to include alteration and refurbishment works to existing building at Jermyns House, Jermyns Lane, Ampfield SO51 oQA it was proposed to comment as follows:*

"No comment"

RESOLVED

Financial assistance for Braishfield Village Hall

1379. Following an introduction under Public Participation at the Meeting of 3 July 2018, Cllr Brazier proposed a motion for the Meeting.

1380. *The Council to look in detail by the October meeting to agreeing its intention for a increase in the Annual Precept for purposes of general inflation and more substantially to provide funds for the Village Hall (and Shop) to assist in their plans for refurbishment/ continuing maintenance and to strengthen their reserves*

supplementing their static income to ensure its continuing future as an important community hub for the Village

NOT MOVED

1381. The motion was not moved but there was discussion about the matter of financial support for Braishfield Village Hall (BVH) which included the following:

Cllr Brazier feels that the Council should support the village hall and shop as they are community assets. The Clerk noted that the Council currently assists in the following ways: small grants (eg for shop furniture), room hire whenever possible, maintenance of the car-park (which cost approximately 41% of the precept in the previous financial year and is ongoing), and can help with sources of advice (Test Valley Borough Council, Hampshire Association of Local Councils, National Association of Local Councils, The Plunkett Foundation); but no application for grants has been made by BVH in recent years. Further information is in the Clerk's report "Assistance for Braishfield Village Hall". Cllr Hatley suggested that if BVH requires funds, it could apply for a grant from the Parish Council; and Marianne Piggin of Test Valley Borough Council can offer advice too.

The Clerk noted that several Councillors are either members of the Village Hall Committee or have spouses who are, and Interests need to be considered.

Cllr Brazier would like the Council to consider doubling the precept in order to fund BVH. Vice Chairman Mike Edwards voiced concern about large increases in precept, because of the impact on parishioners. He is concerned about the high figures suggested, not the principle of financial assistance for BVA. Cllr Hatley noted that a doubling in precept could attract attention from the national press. The Clerk noted that there is currently a dispensation for parish councils, exempting them from the requirement to have a referendum for substantial increases in precepts, but this is dependent on parish councils continuing to increase their precepts within the current level of a few percent only. The Clerk noted that other community halls have had major work carried out through public subscription rather than asking the Council to fund them through rises in the precept.

The matter of public consultation was briefly considered. The Clerk advised that a period of 3 months should be allowed and the public should be provided with full background information. More research is needed on the process, if it is to take place. Vice Chairman Mike Edwards considered that if a large increase in precept is proposed, the public must be consulted.

Public Works Board loans are available to local councils so are one possibility for funding a large grant. As an example, a £100,000 loan over 25 years would cost a further £37,000 in interest.

The legality of funding the BVH in order to bolster its reserves was considered: it is against financial regulations to pass public money into the reserve funds of independent charities. Specific projects would need to be considered instead. Cllr White suggested that one way may be to fund ongoing costs such as electricity, as this would be fairly consistent from year to year.

More research is required if this is to progress, including details of any project that BVH has in mind.

Horse traffic on fp9 and the horse-owner's understanding of his position

1382. A member of the public has reported that she encountered a horse being ridden on Footpath 9, which is a footpath not a bridleway. In discussion with the rider, he mentioned that he had the agreement of the Parish Council to use the path. This is not the case, as the Council has no powers with regard to use of public rights of way. The Council advised the member of the public that she may wish to contact Hampshire County Council, who have responsibility for public rights of way.

1383. *It was proposed that the Clerk should write to the owner of the horse and clarify the Parish Council's position with regard to use of public rights of way.*

RESOLVED

Emergency Planning

1384. The Chairman Jane Bennett reported on behalf of the Community Resilience Working Party. Notes from the Meeting of 6 August 2018 have been circulated to Councillors. There will be a public presentation on 7 November 2018 at 4:00 pm to 7:00 pm; along with the Village Design Statement Working Party. Chris Balchin has information on the substations which serve the parish. The parish has been kindly donated a generator, and the working party will obtain quotations for connecting it to the Village Hall, and for ongoing maintenance.

Community Transport

1385. Vice Chairman Mike Edwards confirmed that there was nothing to report on community transport.

Clerk's Report

1386. *The Council received the Clerk's Report to the end of August 2018.*

RESOLVED

Report on Assistance for Village Hall

1387. *The Council received the Clerk's report "Assistance for Braishfield Village Hall" dated 31 August 2018.*

RESOLVED

Financial Reporting

1388. *The Council received the report on Income/Expenditure against Budget for the First Quarter of the year ending 31 March 2019.*

RESOLVED

Borough Councillor's Report

1389. Borough Councillor Martin Hatley reported that the final recommendations of the Test Valley Borough Council Governance Review will be that an area north of Ampfield Wood, and also Jermyns House, should be part of the Parish of Braishfield. Generally in Braishfield the Borough Councillor and County Councillor ward

boundaries are co-terminus with the parish boundaries, except for part of Bunny Lane.

Test Valley Borough Council “Issues and Options for the Next Local Plan”

1390. The Council will hold an extraordinary Meeting on Tuesday 11 September at 9am in Braishfield Village Hall, in order to decide comments for the Test Valley Borough Council “Issues and Options for the Next Local Plan” consultation.

“Local government – 2019/20 Council Tax Referendum Principles”

1391. *It was proposed to respond to the consultation “Local government – 2019/20 Council Tax Referendum Principles” that the Council agrees with the proposal on referendums for parish council precepts.*

RESOLVED

Planning Committee: Terms of Reference

1392. *It was proposed to adopt the revised Terms of Reference for the Planning Committee. They will be dated 4 September 2018.*

RESOLVED

Take-up of the Council’s Grant Fund

1393. Consideration of the take-up of the Council’s grant fund was deferred.

Flag Flying Policy

1394. The decision on a policy for flag flying was deferred.

Payments

1395. *It was proposed to make the following payments:*

Staff costs £208.33

Braishfield Recreation Ground, 2nd tranche from precept: contribution to budgeted costs £1,775.00

Braishfield Recreation Ground, to cover costs of treework above budgeted allowance £1,002.75

Braishfield War Memorial, 2nd tranche from precept: contribution to budgeted costs £32.00

Business Stream (water supply to pond) £16.11

RESOLVED

Matters for subsequent Meetings

1396. The following matters will be included as business in subsequent Meetings:
- Grant towards the costs of maintaining the burial ground.

Next Meeting

1397. The next Meeting will be held on 6 November 2018

Accounts

- The cash-book balance at end August 2018 is **£16,244.47** (subject to arithmetic checks, cross-check of bank statements, and bank interest)

Financial summary

The following financial information is preliminary. It is subject to full internal checks and audit, and is approximate because we are awaiting bank interest and statements. Total Bank Balances differ from the Cash Book Balance because of payments in transit, and because the Bank Balances shown are as per the latest available bank statements.

Cash Book Balance at 31/8/18 (estimated)	£16,244.47
Forecast of Payments to be made at Meeting 4/9/2018	-£3,018.58
End Balance at 4/9/2018 (estimated)	£13,226.47

Consultations Pending Comment

- Comments on the “Issues and Options” document of the Test Valley Borough Council consultation on the revision of the Local Plan.
- “Local government - 2019/20 Council Tax Referendum Principles” (Ministry of Housing, Communities and Local Government)

Planning Applications

Planning applications are listed separately.

Kate Orange
Clerk and RFO, Braishfield Parish Council
30/08/2018

<u>Reference</u>	<u>Description</u>	<u>Address</u>	<u>Consultation Expiry</u>	<u>BPC Comment</u>	<u>Planning Authority Decision</u>
17/02475/OBLS	<u>Modification to planning obligation on 15/00736/ FULLS to transfer the contribution from the children's play space to Braishfield Village Hall</u>	Land at Cuckoo Oak Braishfield Road Braishfield Romsey Hampshire SO51 0QE		Support	pending consideration
17/02476/OBLS	<u>Modification to planning obligation on 15/00454/ FULLS to transfer the contribution from the children's play space to Braishfield Village Hall</u>	Land at Hazelwood Braishfield Road Crookhill Romsey Hampshire SO51 0QB		Support	pending consideration
18/01106/ FULLS	Demolition of mid-20th Century rear extensions and C20th chimney, internal and external alterations including revised fenestration, reinstatement of weatherboarding, extension to provide kitchen, snug and boot room with additional bedroom and bathroom accommodation over, extend roof to form veranda, erection of chimney, loft conversion including provision of dormer windows, construction of sunken garden	Paynes Hay Farm Paynes Hay Road Braishfield SO51 0PS	05/24/18	support	pending consideration

<u>Reference</u>	<u>Description</u>	<u>Address</u>	<u>Consultation Expiry</u>	<u>BPC Comment</u>	<u>Planning Authority Decision</u>
18/01107/LBWS	Demolition of mid-20th Century rear extensions and C20th chimney, internal and external alterations including revised fenestration, reinstatement of weatherboarding, extension to provide kitchen, snug and boot room with additional bedroom and bathroom accommodation over, extend roof to form veranda, erection of chimney, loft conversion including provision of dormer windows, construction of sunken garden	Paynes Hay Farm Paynes Hay Road Braishfield SO51 OPS	05/24/18	support	pending consideration
18/01207/ FULLS	Demolition of an ancillary cottage and twentieth century stables and erection of a new cottage with part reuse of an existing twentieth century dairy	Paynes Hay Farm Paynes Hay Road Braishfield SO51 OPS	06/05/18	No objection	pending consideration
18/01208/LBWS	Demolition of an ancillary cottage and twentieth century stables and erection of a new cottage with part reuse of an existing twentieth century dairy	Paynes Hay Farm Paynes Hay Road Braishfield SO51 OPS	06/05/18	No objection	pending consideration
18/01211/LBWS	Removal of asbestos involving removal of lath and plaster, and reinstatement like for like	Paynes Hay Farm Paynes Hay Road Braishfield SO51 OPS	05/14/18	No objection	pending consideration
18/01443/VARS	Vary condition 5 of 18/00775/VARS to allow works to be carried out in accordance with the details shown on plans 103, 106, 02f, 300h, 203a, 105, 01	Sharpes Farm Lower Street Braishfield SO51 OPH	07/04/18	No objection	Permission subject to conditions and notes

<u>Reference</u>	<u>Description</u>	<u>Address</u>	<u>Consultation Expiry</u>	<u>BPC Comment</u>	<u>Planning Authority Decision</u>
18/01470/VARS	Vary condition 5 of 18/00792/VARS to allow works to be carried out in accordance with the details shown on plans 103, 106, 02f, 300h, 203a, 105, 01	Sharpes Farm Lower Street Braishfield Romsey Hampshire SO51 0PH	07/04/18	No objection	Consent subject to conditions and notes
18/01689/ FULLS	<u>Erection of equestrian managers dwelling</u>	Land At Pucknall Farm Dores Lane Braishfield SO51 0QJ	08/22/18	objecton	pending consideration
18/01690/ FULLS	<u>Change of use of land to equestrian, creation of parking area and open-sided gazebo</u>	Land At Pucknall Farm Dores Lane Braishfield SO51 0QJ	tba	no comment	pending consideration
18/01705/ FULLS	Demolition of mid-20th Century rear extensions and C20th chimney, reinstatement of weatherboarding, extension to provide kitchen, snug and boot room with additional bedroom and bathroom accommodation over, extend roof to form veranda, erection of chimney, loft conversion including provision of dormer windows, construction of sunken garden	Paynes Hay Farm Paynes Hay Road Braishfield SO51 0PS	07/27/18	no objection	pending consideration

<u>Reference</u>	<u>Description</u>	<u>Address</u>	<u>Consultation Expiry</u>	<u>BPC Comment</u>	<u>Planning Authority Decision</u>
18/01706/LBWS	Demolition of mid-20th Century rear extensions and C20th chimney, reinstatement of weatherboarding, extension to provide kitchen, snug and boot room with additional bedroom and bathroom accommodation over, extend roof to form veranda, erection of chimney, loft conversion including provision of dormer windows, construction of sunken garden	Paynes Hay Farm Paynes Hay Road Braishfield SO51 0PS	07/27/18	no objection	pending consideration
18/01720/ FULLS	Proposed new level access side door and ramped access to front and rear garden	Blackthorn House Blackthorn Close Braishfield SO51 0PX	08/03/18	support	Permission subject to conditions and notes
18/01816/ TREEN	G1 Thuja - Fell all trees in group, over hanging the school T1 Maple - Reduce over hanging branches by 1-2m to limit overhang and shading	Braishfield Football Fields Common Hill Road Braishfield Romsey Hampshire SO51 0QF	08/07/18	Support	No Objection
18/01856/ FULLS	<u>Single storey extension, new gable window and new rooflights in existing roof space.</u>	Greenacres Eldon Road Braishfield SO51 OPT	08/10/18	no objection	pending consideration
18/01983/ FULLS	<u>Erection of replacement dwelling and garage, with associated parking, turning, landscaping, amenity space, and access.</u>	Ilignus Kiln Lane Braishfield SO51 0PJ	08/28/18	tba	pending consideration
TVG006 (Hampshire County Council)	<u>Single storey extension to Jermyns House to provide new Cafe Tearoom with associated facilities to include alteration and refurbishment works to existing building</u>	Jermyns House, Jermyns Lane, Ampfield SO51 0QA	09/12/18	tba	pending consideration

Braishfield Parish Council

Report: Assistance for Braishfield Village Hall

From: Kate Orange, Clerk/RFO

Date: 31/08/18

This report is for internal council use only

Introduction

This report provides information to accompany the Motion proposed by Cllr Brazier for the agenda of the 4/9/18 Meeting of the Parish Council:

“The Council to look in detail by the October meeting to agreeing its intention for a increase in the Annual Precept for purposes of general inflation and more substantially to provide funds for the Village Hall (and Shop) to assist in their plans for refurbishment/ continuing maintenance and to strengthen their reserves supplementing their static income to ensure its continuing future as an important community hub for the Village”.

The Motion has several parts:

1. a decision to increase the precept
2. a decision to provide funding for the Village Hall
3. a decision to assist the Village Hall

I have sought advice from Hampshire Association in preparing this report, and they direct us to various sources of further information.

Parish Council: Budget and Precept

The Council prepares a budget and requests a Precept every year, by the beginning of February. The request is made to Test Valley Borough Council, which has no power to refuse or cap it. This is part of the normal financial process for the Council and there is no need for the Council to resolve to take this step.

The government is moving towards including parish and town councils in the list of bodies required to hold referendums for increases in parish council precepts, above certain percentages set annually. In the current consultation, “Local government – 2019/20 Council Tax Referendum Principles”, parish councils are encouraged to keep precept increases low: see the following extract.

In 2018-19 the Government decided to defer the setting of referendum principles for town and parish councils for three years. However, this was conditional upon:

- *the sector taking all available steps to mitigate the need for council tax increases, including the use of reserves where they are not already earmarked for other uses or for “invest to save” projects which will lower on-going costs; and*
- *the Government seeing clear evidence of restraint in the increases set by the sector.*

4.3.2 In 2018-19, the average band D parish precept increased by 4.9% (£3.02). This compares to a 6.3% increase (£3.63) in 2017-18, and is the lowest year-on-year increase in parish precepts since 2015-16.

4.3.3 In view of this, the Government intends to continue the deferral of setting referendum principles for town and parish councils, but encourages parish councils to continue this downward trend, and will keep this area under active review.”

The Parish Council: assistance for the Village Hall

In the field of local government it is generally recognised that community halls have a valuable role in the local community.

The Parish Council currently provides assistance to the Village Hall in the following ways:

Braishfield Parish Council Grant Fund:

<https://braishfield-pc.org/community-grants/grant-awarding-policy-20160503/>. On request, the Parish Council has provided funding to the Village Hall via this route, e.g. shelving for the Pantry. Currently this fund is under-used, and last year it was not exhausted at the end of the financial year.

Maintenance of car-park: this is a duty of the Village Hall under its lease; but to date has been undertaken by the Parish Council. Last financial year the cost (incurred via Braishfield Recreation Ground) was 41% of the precept.

Room hire: whilst there are other venues available locally, the Parish Council hires the Village Hall for its Meetings whenever possible.

Several Members of the Council also have a connection with the Village Hall, or belong to the Committee.

Additionally, there is a specific power in s133 of the Local Government Act 1972. Subject to budgeting, the s133 power enables the Parish Council to contribute towards “providing and furnishing” community buildings. If funding is sought above the level remaining in the Parish Council’s grant fund, it will need to be quantified before the November Meeting of the Parish Council so that it can be included in the budget for year ending 31 March 2020.

“133 Provision of parish and community buildings.

A parish or community council may acquire or provide and furnish buildings to be used for public meetings and assemblies or contribute towards the expenses incurred by any other parish or community council or any other person in acquiring or providing and furnishing such a building.”

Councillors' interests

Several Councillors have a connection with the Village Hall, either through their own or their spouse's membership of the Committee. This situation often arises in small communities. Nonetheless, Members should check the Code of Conduct and consider whether to declare an interest when the Parish Council is deciding business in connection with the Village Hall, or putting the matter forward for public consultation.

Public Consultation

For a substantial increase in the precept to fund a specific project, it would be reasonable to gauge the level of community support through a public consultation.

HALC forwarded the government's [consultation principles](#) for reference. HALC said, *"Although this is aimed at policy setting, this will give some basic guidance that may be useful to you. The Parish Council are not obliged to carry out a project based upon the result of a consultation, but that doesn't mean it is not worthwhile doing."*

Further Sources of Advice and Funding

Advice

[NALC - LTN21](#)

Action Hampshire: Community Buildings Advice Service, 01962 857358 / kevin.sawers@actionhampshire.org

The [Plunkett Foundation](#)

[Test Valley Borough Council's Community Engagement Officer](#)

Funding

Grants

In recent years, other community buildings were built / refurbished through public donations from local people (the football pavilion and Church Rooms). This source of funding is being sought by some village halls through the Crowdfunder website <https://www.crowdfunder.co.uk/>, but traditional methods would probably work well in Braishfield. HALC promote this method for one-off projects.

Conclusion

There are local government aspirations of support for community halls contained in guidance and allowed in law. Braishfield Parish Council provides such support in several ways. The Motion reiterates these general principles: figures are needed if it is to progress towards practical action.

Here are some points for further research:

The level of financial assistance expected by the Village Hall, together with the

reasons and what other sources of assistance are being employed;

The views of members of the local community, gauged through a consultation
(subject to the level of financial contribution that the Parish Council intends to make)

A Parish Council decision to provide additional funding has to be taken bearing in mind the government requirement to take all available steps to mitigate council tax increases.

Report on Income/Expenditure Against Budget at Q1 (30 June 2018)

		2017-18		2018-19		
		Budget	Actual to Year End	Budget	Actual at Q1 (30 June 2018)	Forecast to Year End
1.	<u>BROUGHT FORWARD</u> (from previous year)	10,398.76	12,498.68	8,011.96	9,794.13	9,794.13
2.	<u>RECEIPTS</u>					
2.1	PRECEPT	15,000.00	15,000.00	17,500.00	8,750.00	17,500.00
2.2	RECREATION GROUND Hampshire County Council for School use of Recreation Ground	nil				
2.2.1	Other use of Recreation Ground	n/a	200.00			
2.2.2	Pavilion rent	n/a	50.00		0.00	50.00
2.2.3		n/a				
2.3	WAR MEMORIAL	nil				
2.4	INTEREST	1.00	1.41	1.00	0.30	1.00
2.5	GRANTS					
2.6	OTHER		36.08			
2.7	Receipts Sub-total	15,001.00	15,287.49	17,501.00	8,750.30	17,551.00
3.	<u>EXPENDITURE</u>					
3.1	ADMINISTRATION					
3.1.1	staff costs	2,500.00	inc	2,575.00	624.99	2,500.00
3.1.2	Administrative costs Training / reference information	275.00	4,254.10	283.25	17.96	283.25
3.1.3	HALC / NALC	400.00	inc	339.90	18.00	339.90
3.1.4	Audit	267.00	inc	273.98	275.00	273.98
3.1.5	Information Commission	260.00	inc	252.35		252.35
3.1.6	Website	35.00	inc	36.05		36.05
3.1.7	Notice boards	62.00	inc	63.86		63.86
3.1.8	Hall hire for meetings	200.00	inc	0.00		0.00
3.1.9	Election Costs	155.00	inc	159.65		159.65
3.1.10	Signwriting	1,840.00		1,932.00		1,932.00
3.1.11	Insurance		inc	20.60		20.60
3.1.12	Other	770.00		737.02	742.04	737.02
3.1.13		100.00		0.00		0.00
3.1.14	Administration Sub-total	6,864.00	4,254.10	6,673.66	1,677.99	6,598.66
3.2	RECREATION GROUND Transfer from precept to Braishfield Recreation Ground trust**					
3.2.9	Unforeseen or other expenditure	2,240.00	1,120.00	3,550.00	1,775.00	3,550.00
3.2.10		1,000.00	10,812.00	1,000.00		1,000.00
3.2.11	Recreation Ground sub-total	3,240.00	11,932.00	4,550.00	1,775.00	4,550.00

Report on Income/Expenditure Against Budget at Q1 (30 June 2018)

		2017-18		2018-19		
		Budget	Actual to Year End	Budget	Actual at Q1 (30 June 2018)	Forecast to Year End
3.3	WAR MEMORIAL					
3.3.1	Insurance					
3.3.2	Other					
3.3.3	Transfer from precept to Braishfield War Memorial Trust	130.00	65.00	65.00	32.50	65.00
3.3.4	Unforeseen expenditure	100.00		105.00		105.00
3.3.5	War Memorial sub-total	230.00	65.00	170.00	32.50	170.00
3.4	POND					
3.4.1	Water	40.00	49.72	78.75	6.23	78.75
3.4.2	Maintenance	785.00	414.90	785.00	0.00	785.00
3.4.3	Pond sub-total	825.00	464.62	863.75	6.23	863.75
3.5	HIGHWAYS					
3.5.1	Speed sign					
3.5.2	Traffic data					
3.5.3	Bus Shelter					
3.5.4	Footpath maintenance other	550.00		1,000.00		1,000.00
3.5.5	Highways sub-total	550.00	0.00	1,000.00		1,000.00
3.6	S137 EXPENDITURE					
3.6.1	Miscellaneous small community grants	700.00	409.20	700.00	100.00	700.00
3.6.2	Repairs to car-park	1,800.00				
3.6.3	Maintenance of defibrillator / telephone Royal British Legion	200.00 20.00	inc	200.00 20.00		200.00 20.00
				1,810.00		1,810.00
3.6.11	S137 sub-total	2,720.00	409.20	2,730.00	100.00	2,730.00
3.7	Other Grants / community projects		0.00	200.00		200.00
3.7.1	Burial ground maintenance bus shelter	1,250.00 650.00	1,372.28	1,500.00 650.00	185.00	1,500.00 185.00
3.7.3	Grants (specific powers) sub-total	1,900.00	1,372.28	2,350.00	185.00	2,350.00
3.8	Expenditure Sub-total	16,329.00	18,497.20	18,337.41	3,776.72	18,337.41

Report on Income/Expenditure Against Budget at Q1 (30 June 2018)

		2017-18		2018-19		
		Budget	Actual to Year End	Budget	Actual at Q1 (30 June 2018)	Forecast to Year End
4.	VAT					
4.1	VAT paid		(189.23)			(200.00)
4.2	VAT Refund		694.39		2,223.72	1,772.39
4.3	VAT Net		505.16		2,223.72	1,572.39
5.	SUMMARY					
5.1	Brought Forward	10,398.76	12,498.68	8,011.96	9,794.13	9,794.13
5.2	Receipts	15,001.00	15,287.49	17,501.00	8,750.30	17,551.00
5.3	Expenditure	(16,329.00)	(18,497.20)	(18,337.41)	(3,776.72)	(18,337.41)
5.4	VAT Net		505.16	0.00	2,223.72	1,572.39
5.5	Carried Forward ("reserve")	9,070.76	9,794.13	7,175.55	16,991.43	10,580.11