

## BRAISHFIELD RECREATION GROUND

Minutes of the Meeting of Braishfield Parish Council as Sole Trustee of  
Braishfield Recreation Ground  
held at Braishfield Village Hall, on Tuesday 7 August 2018 (8:05 pm to 9:10 pm)

### Present

#### Members of Braishfield Parish Council, the

Sole Trustee  
Chairman Jane Bennett  
Vice Chairman Mike Edwards  
Cllr Ian Knights  
Cllr Carole Renvoize  
Cllr Peter White

#### Others

Clerk / RFO to Braishfield Parish Council, Kate  
Orange

### Apologies

296. Apologies were received from two councillors: Cllr Richard Brazier had a family commitment and Cllr Mark Swinstead had a work commitment.

### Personal and financial interests

297. No Councillor declared any personal or financial interest in respect of the business on the agenda for the Meeting.

### Agreement of accuracy of Minutes of previous Meeting

298. The Sole Trustee agreed the accuracy of the Minutes of the Meeting of 3 July 2018, and the Chairman signed a copy.

### Safety inspection of playground equipment

299. The Sole Trustee received a copy of the latest safety inspection of the playground for the Quarter to end June 2018.

The problems which had been identified in the report (potential finger trap in the see-saw caused by missing cover caps, and damage to parts of the safety flooring) have been repaired at no cost by Test Valley Borough Council.

300. Condition of the trim trail

The Clerk received notification via Test Valley Borough Council that one of the posts on a piece of trim trail equipment had rotted at ground level. Test Valley Borough Council's safety inspection team has provided a survey and report of the whole trim trail; which the Sole Trustee received.

The inspection report recommends that three pieces of equipment are removed from the Recreation Ground: the rope swing, steel chin-up bar, and one timber hurdle. The Clerk will ask Richard Wheeler to remove these items.

### Playground wheelie bin

301. Chairman Jane Bennett has been in touch with Test Valley Borough Council regarding the emptying of the wheelie bin which is located at the playground gate. She has

asked for it to be visited by the waste collectors, rather than emptied at the road-side.

There was some discussion about whether to fix a mechanism to restrict the opening of the lid but it was thought that this may result in rubbish being left on the Recreation Ground if people cannot leave it in the bin.

302. *The wheelie bin is kept on the bank leading up to the playground, and it was proposed to ask Ron Horne to lay a paving slab in order to provide a level surface for the bin.*

RESOLVED

Abandoned van

303. The Sole Trustee discussed the position with the abandoned van.

Chairman Jane Bennett has asked the Clerk to investigate whether the Parish Council's insurance covers legal fees for removing abandoned vehicles. The Clerk confirmed that does not cover legal fees for this occurrence, but legal advice is available.

The Sole Trustee received the Clerk's email outlining the legal advice obtained regarding the abandoned van, and a draft letter for the owner of the van. The Sole Trustee discussed details of the letter.

304. *It was proposed that, subject to advice from the Council insurer's legal team, the Clerk should alter the draft letter (emailed to Councillors on 6 August 2018) to the owner of the van to include the following:*

*The address of the sender shall be Braishfield Village Hall etc;*

*At the end of the third paragraph these words should be inserted: "and we expect that you will collect them by [date, the third Friday after sending the letter]"*

*At the end of the letter it shall state: "Should you not remove the goods by [date stated in previous paragraph], our next step will involve exercising the power of sale of the vehicle."*

RESOLVED

Byelaws

305. The Sole Trustee received draft by-laws, drawn up by Cllr Peter White using the government template. Cllr White described that if the Sole Trustee resolves to proceed with adopting byelaws, there is a process of publicising the proposal, and drawing up an impact assessment, which must take place prior to submission of the draft byelaws to the Ministry of Housing, Communities & Local Government. There is no guidance on the format that the impact assessment should take, but for maritime situations this has been a requirement for some time. Publicity could be made through the BVN, village email network, notices on the car-park / overnight-parked cars.

There was discussion of whether any other means could be used to achieve the same objective (of enforcing the parking rules), and it was thought not.

306. *It was proposed that consultation should be undertaken regarding the draft byelaws,*

*and this will be progressed at the next meeting. In the meantime, Councillors shall consider the content of the draft.*

RESOLVED

Payments

307. No payments were required.

Next Meeting

308. The next Meeting will be held on 4th September 2018.