

BRAISHFIELD PARISH COUNCIL
Minutes of Meeting of Braishfield Parish Council
held at Braishfield Village Hall
on Tuesday 5 December 2017, 7pm to 8:50pm

Present

Members of Braishfield Parish Council

Chairman John Bevan
Vice Chairman Mike Edwards
Cllr Jane Bennett
Cllr Carole Renvoize
Cllr Mark Swinstead
Cllr Peter White (until 7:30pm)

Others

Clerk / RFO to Braishfield Parish Council, Kate Orange
3 members of the public Fran Clifton, Michael Stubbs, Alex Thompson
Borough Councillor Martin Hatley (from 7:07pm)

Apologies

1176. Apologies were received from Cllr Richard Brazier who was unable to attend due to personal reasons. Cllr Peter White gave apologies for leaving the Meeting at 7:30pm as he felt unwell.

Declarations of personal and pecuniary interest

1177. No councillor declared personal or pecuniary interests in any matter on the agenda for the meeting.

Minutes of previous Meeting

1178. The Minutes of the Meeting of 7 November were agreed by the Council and signed by the Chairman.

Public participation

1179. Alex Thompson handed a letter, dated 4th December 2017, to the Chairman. Corinne and Alex Thompson have been approached by a developer who is considering developing the garden adjacent to their house, and who wishes to discuss purchasing the Thompson's garden in order to enlarge the building plot. The proposed development is housing, in the large garden of 1 Hill View Road. Chairman John Bevan stated that the Council has no role in the matter at this stage. Should a planning application be made, the Council will respond. He thanked the Thompsons for drawing the matter to the attention of the Council.
1180. Michael Stubbs noted that planning approval for 46 houses at Abbotsford was granted on appeal. He felt that not much opposition had come from the village. He feels that a footway is really needed on Crook Hill now, due to additional traffic emanating from Romsey.

Comment on planning application 17/02900/FULLS, Erection of detached dwelling, 7 Megana Way

1181. *For planning application 17/02900/FULLS, Erection of detached dwelling, 7 Megana Way, Braishfield, it was proposed that the following comment should be made to the planning authority, Test Valley Borough Council:*

“no objection”

RESOLVED

Comments on planning application 17/02475/OBLS, Modification to planning obligation on 15/00736/FULLS

1182. *For planning application 17/02475/OBLS, Modification to planning obligation on 15/00736/FULLS, To transfer the contribution from the children's play space to Braishfield Village Hall, land at Cuckoo Oak, Braishfield Road, it was proposed to make the following comment to the planning authority, Test Valley Borough Council:*

“support”

RESOLVED

Comment on planning application 17/02476/OBLS, modification to planning obligation on 15 / 00454/FULLS

1183. *For planning application 17/02476/OBLS, modification to planning obligation on 15 / 00454/FULLS, to transfer the contribution from the children's play space to Braishfield Village Hall, land at Hazelwood, Braishfield Road, it was proposed to make the following comment to the planning authority, Test Valley Borough Council: “support”*

RESOLVED

Formation of planning committee

1184. *The council considered draft terms of reference for a planning committee, Dated 29 / 11 / 2017. Some minor typographical errors were corrected and the following amendments suggested:*

- *To add, in clause 1f, “or from national government”;*
- *To add, in clause 3vi after every instance of “chairman”, the words “and vice-chairman”*

1185. *It was proposed to form a Planning Committee. The Terms of Reference for the committee are to be those drafted 29/11/2017 as amended by minute 1184. The adopted Terms of Reference will be dated 5 /12 /2017.*

RESOLVED

Chairman of planning committee

1186. *It was proposed that the Chairman of the Planning Committee should be Cllr Richard Brazier.*

RESOLVED

Vice Chairman of planning committee

1187. *It was proposed that Vice Chairman of the Planning Committee should be Parish Council Chairman John Bevan.*

RESOLVED

Members of the Planning Committee

1188. *It was proposed that the membership of the Planning Committee should comprise all members of the Parish Council.*

RESOLVED

Community planning

1189. Recently Councillors were briefed on options for community planning documents by Marianne Piggini and David Bibby.
1190. *It was proposed that the Planning Committee should take community planning forwards by considering a to review of the existing Village Design Statement, and investigating the possibility of producing a Parish Plan for Braishfield.*

RESOLVED

Resilience Plan (community Emergency Planning)

1191. Cllr Jane Bennett reported that it was good to be briefed recently by Marianne Piggini, on community Emergency Planning.

Chairman John Bevan has used a combination of Braishfield's draft emergency plan and Kings Somborne's Emergency Plan (with their permission) as a basis for a new draft.

Cllr Jane Bennett has drafted a flyer which can be released on the Village email network and as leaflets in the village shop.

While the initial draft was being produced, Garretts had offered to be available to help reach people in their homes by using their tractor. The Council needs to check if this is still the case.

The Council is progressing the draft emergency plan.

Footpaths for Hampshire County Council Priority Cutting List 2018

1192. *It was proposed that the Council should request that the footpaths on Hampshire County Council's Priority Cutting List 2018 remain as for last year: footpaths 1, 7, 8, 9 & 12.*

RESOLVED

Parish boundary review

1193. *It was proposed that, subject to Ampfield Parish Council agreement, the Council should propose to the Parish Boundary Review that the area North of Ampfield Woods should become part of the parish of Braishfield. The proposed new boundary is shown in Blue in the image file Braishfield_Boundary_Map_Proposal1.tif. (see <http://www.testvalley.gov.uk/aboutyourcouncil/community-governance-review>)*

RESOLVED

1194. *It was proposed that, subject to Romsey Extra Parish Council agreement, the Council should propose to the Parish Boundary Review that the area North of Jermyns Lane should be brought into the parishes of Braishfield and Ampfield. The proposed new boundary of Romsey Extra is shown in green and the proposed new boundary between Ampfield parish and Braishfield parish is June in blue in the image file Braishfield_Boundary_Map_Proposal2.tif. (See <http://www.testvalley.gov.uk/aboutyourcouncil/community-governance-review>)*

RESOLVED

Repairs to bus shelter

1195. *It was proposed that quotations should be obtained for repair of the decayed sills on the bus shelter.*

RESOLVED

Repairs to former telephone kiosk

1196. *It was proposed to purchase 7 large and one small panes of toughened glass together with glazing beads and rivets for the telephone kiosk.*

RESOLVED

Payments

1197. *It was proposed to make the following payments:*

HALC training "Knowledge and Core Skills", Cllr Bennett £108.00

HALC training "Knowledge and Core Skills", Cllr Swinstead £108.00

JN Landscapes: grounds maintenance at pond £108.00

Staff costs November 2017 £208.33

Business Stream, water supply to pond £24.10

RESOLVED

Report and discussion on proposed footway at Crook Hill (including public participation)

1198. Chairman John Bevan reported that since the Secretary of State had ruled against the diversion of the public footpath (which runs through the Hillier Gardens), Hampshire County Council highways department are producing a revised design for a footway along Crook Hill.

In answer to a query from Fran Clifton as to whether the secretary of State's decision can be reversed, or whether there was another way to use the land offered by the Hillier Gardens adjacent to Crook Hill, Borough Councillor Martin Hatley offered the following explanation. The Gardens are a charity for which Hampshire County Council is the Sole Trustee. As such they cannot give the land to the highway authority unless they gain something in return; such as the closure of the public right of way or a payment.

Chairman John Bevan concluded that all parties had supported the original proposal except there were three complaints from members of the public. It was unfortunate that the Secretary of State's Inspector was not available to be met by a representative from the local community when he made his inspection. However a footway will be constructed, albeit following a delay.

Michael Stubbs queried whether the new path could be a dual use path (cyclists and pedestrians). Fran Clifton noted that originally a dual use path was not possible because the footway was to be a diverted public footpath: this is no longer the case. However, Borough Councillor Martin Hatley noted that the s106 money is for a footway, not a dual use path. He doubts, though, that anyone taking children cycling on the path would be prosecuted.

Chairman John Bevan is now encouraging John Sorrell from Hampshire County Council to press on with the revised design as soon as possible. Borough Councillor Martin Hatley will request that the work on the path starts at the Dog and Crook end (unaffected by considerations of adjoining land) in order to accelerate the start. Hampshire County Council may negotiate with the Hillier Gardens over purchasing some of their adjacent land, but not if it slows the process down.

Report on draft budget for the year ending 31 March 2019

1199. The Council received a draft budget for the year ending 31st March 2019, and an accompanying report from the Clerk/RFO. The Council must submit its precept request to the Borough Council in early February, therefore it must decide its budget and the precept in the January meeting.

Report on Income/expenditure against budget for the year ending 31st March 2018, to the end of the second quarter

1200. The Council received the Clerk/RFO's report on Income/expenditure against budget for the year ending 31st March 2018, to end of the 2nd quarter.

Clerk's report

1201. The Council received the Clerk's Report to end November 2017.

Matters for subsequent meetings

1202. In a subsequent meeting, the Council will consider clearing the way to the water meter at the pond.

Next meeting

1203. The next meeting will be held on 16th January 2018.

Braishfield Parish Council

Clerk's Report End November 2017
FOR INFORMATION ONLY

Clerk's Projects in Progress

- Draft budget
- Consideration of implications of charity merger
- Archiving
- Considering requirements of Local Council Award scheme
- Review of arrangements for payments and online banking in line with new rules for local councils

Accounts

- The cash-book balance at end November 2017 is **£11,357.52** (subject to arithmetic checks).

Planning Applications / Consultations Pending Parish Council Comment as a consultee

Reference	Description	Address	Comments Due
17/02900/FULLS	Erection of detached dwelling	7 Megana Way Braishfield	11/12/17
17/02475/OBLS	Modification to planning obligation on 15/00736/FULLS to transfer the contribution from the children's play space to Braishfield Village Hall	Land At Cuckoo Oak Braishfield Road Braishfield	04/12/17
17/02476/OBLS	Modification to planning obligation on 15/00454/FULLS to transfer the contribution from the children's play space to Braishfield Village Hall	Land At Hazelwood Braishfield Road Crookhill	04/12/17

Pending Planning Authority Decision

Reference	Description	Address
17/02813/FULLS	Garage conversion	4 Blackthorn Close Braishfield Romsey Hampshire SO51 0PX

Planning Authority Determinations

Reference	Description	Address	Planning Authority Decision
17/02562/TREES	Remove - 1 No Ash	2 Blackthorn Close Braishfield Romsey Hampshire SO51 0PX	NO OBJECTION
17/02664/TREES	T1 - Oak - Crown raise by removing first two limbs, thin canopy by 10% and remove dead wood; T2 - Oak - Crown raise by removing first three limbs, thin canopy by 10% and remove dead wood	3 Blackthorn Close Braishfield Romsey Hampshire SO51 0PX	NO OBJECTION
17/02688/TREES	T1-Maple - cut back canopy from house by 1m; T2 - Ash - reduce the height by 3m and side branches by 2m; T3 - Yew - reduce height by 3m and side branches by 2m; T4 - Goat Willow - re pollard to original pollard points	Spring Cottage Braishfield Road Braishfield Romsey Hampshire SO51	NO OBJECTION
17/02731/TREES	Works to various trees in accordance with Schedule Orchard Cottage Church Lane Braishfield Romsey Hampshire SO51 0QH	Orchard Cottage Church Lane Braishfield Romsey Hampshire SO51 0QH	NO OBJECTION

Financial summary

The following financial information is preliminary. It is subject to full internal checks and audit, and is approximate because we are awaiting bank interest and statements. Total Bank Balances differ from the Cash Book Balance because of payments in transit, and because the Bank Balances are based on the latest available bank statement.

*Report of Latest bank statement balances:
Treasurers Account 23/10 /2017 £10137.12
Business 30 Day Notice /2017 £2801.41*

Cash Book Balance at 28/11/17 (estimated)	£11,357.52
Forecast of Payments to be agreed at Meeting 7/11/17	-£532.33
End Balance at 5/12/17 (estimated)	£ 10,825.19

Kate Orange
Clerk and RFO, Braishfield Parish Council
29/11/2017