

BRAISHFIELD PARISH COUNCIL
Minutes of Meeting of Braishfield Parish Council
held at Braishfield Village Hall
on Tuesday 7 November 2017, 7pm to 9:25pm

Present

Members of Braishfield Parish Council

Chairman John Bevan
Vice Chairman Mike Edwards
Cllr Jane Bennett
Cllr Richard Brazier
Cllr Carole Renvoize
Cllr Mark Swinstead
Cllr Peter White

Others

Clerk / RFO to Braishfield Parish Council, Kate
Orange
1 member of the public (Jimmy Chestnutt)
Borough Councillor Martin Hatley (from
7:40pm)

Apologies

1152. All Councillors were present.

Declarations of personal and pecuniary interest

1153. Cllr Jane Bennett declared that she had made the application for a grant on behalf of All Saints PCC, and would not vote on the decision whether to award the grant, or make representations on it other than to answer questions about the application.

Minutes of previous Meeting

1154. The Minutes of the Meeting of 3 October 2017 were agreed by the Council and signed by the Chairman.

Planning Committee

1155. Councillors were generally in favour of establishing a Planning Committee in order that the full Council could meet less frequently; and to give focus to planning matters. The details of the Terms of Reference required more input; especially the following:

- The definition of the scope of work that the Committee was to undertake
- Members of the Committee and whether to include non-councillor members
- What the quorum should be

1156. As an alternative to establishing a Planning Committee, the business of alternate Meetings will be restricted to a planning matters where possible. The setting of the Agenda for Meetings is governed by existing Standing Orders. The position will be reviewed in March or April 2018.

Community Planning including Braishfield Village Design Statement (VDS)

1157. The Council considered how to proceed with updating the community planning tools in place for Braishfield.

Borough Councillor Martin Hatley is also a parish councillor at Ampfield, where the VDS has recently been updated and a Parish Plan drawn up. He noted that production of a Neighbourhood Plan is very involved and requires areas of land to be nominated as suitable for housing. The new draft VDS for Ampfield will be exhibited at Ampfield Village Hall 5pm to 7pm on Friday 17/11/2017 and 10am to noon on Saturday 18/11/17.

Chairman John Bevan noted that a Parish Plan would supplement the VDS currently in place, and improve the scope and protection afforded.

The existing VDS is more than a decade old and should be reviewed, with a view to re-writing it.

The Council requires advice from the planning team at Test Valley Borough Council, before building a team of residents and Councillors to take the project forward.

1158. *It was proposed to invite Graham Roads, Graham Smith and David Bibby of Test Valley Borough Council to attend a meeting to advise the Council as to how to proceed amending the Braishfield Village Design Statement and drawing up a Parish Plan.*

RESOLVED

Resilience Plan (community emergency planning)

1159. The Council established the current position with a Resilience Plan for the parish. Cllr Carole Renvoize confirmed that a draft Resilience Plan has been drawn up. However, it cannot be implemented until some details are resolved. Although the Village Hall Committee supported the use of Braishfield Village Hall as the main emergency refuge, they could not take on responsibility for the maintenance of an emergency generator. Cllr Carole Renvoize would like someone else to take the project forward. Cllr Jane Bennett was interested in assisting with moving the project on; and so was Chairman John Bevan, although he did not wish to Chair meetings for the Resilience Plan.

Chairman John Bevan will write an article for BVA News. The Working Party will meet with interested parties and try to resolve outstanding issues.

Planning Application 17/02563/FULLS

1160. *For planning application 17/02563/FULLS (Erection of 10 dwellings with associated parking, access and landscaping, Land West Of Cupernham Lane Romsey Hampshire SO51 7LE), it was proposed that the following comment should be made to the planning authority, Test Valley Borough Council:*

“Objection”.

The reasons were the same as the recent application 17/02183/OUTS:

- The site is in the Countryside and there is no need for the development, due to the borough having a 5-year land supply.*
- The application will contribute to over-development on the North side of Romsey.*
- The location is unsustainable.*
- There is no footway on Cupernham Lane, and pedestrians will be placed in danger when they wish to walk into Romsey.*

- The project will increase traffic density in the vicinity. The application does not take into account the traffic which will be generated by large building projects which are now in progress, and that the roundabouts at Winchester Road/Botley Road and Winchester Road at the Plaza are already at full capacity or near to it)(respectively).

RESOLVED

Planning Application 17/02562/TREES

1161. For planning application 17/02562/TREES (Remove – 1 No Ash 2 Blackthorn Close Braishfield Romsey Hampshire SO51 0PX), it was proposed that the following comment should be made to the planning authority, Test Valley Borough Council:

“No Objection”

RESOLVED

Planning Application 17/02664/TREES

1162. For planning application 17/02664/TREES (T1 – Oak – Crown raise by removing first two limbs, thin canopy by 10% and remove dead wood; T2 – Oak – Crown raise by removing first three limbs, thin canopy by 10% and remove dead wood 3 Blackthorn Close Braishfield Romsey Hampshire SO51 0PX), it was proposed that the following comment should be made to the planning authority, Test Valley Borough Council:

“No Objection”

RESOLVED

Planning Application 17/02688/TREES

1163. For planning application 17/02688/TREES (T1-Maple – cut back canopy from house by 1m; T2 – Ash – reduce the height by 3m and side branches by 2m; T3 – Yew – reduce height by 3m and side branches by 2m; T4 – Goat Willow – re pollard to original pollard points Spring Cottage Braishfield Road Braishfield Romsey Hampshire SO51), it was proposed that the following comment should be made to the planning authority, Test Valley Borough Council:

“No Objection”

RESOLVED

Planning Application 17/02731/TREES

1164. For planning application 17/02731/TREES (Works to various trees in accordance with Schedule Orchard Cottage Church Lane Braishfield Romsey Hampshire SO51 0QH) it was proposed that the following comment should be made to the planning authority, Test Valley Borough Council:

“No Objection”

RESOLVED

Planning Application 17/02813/FULLS

1165. For planning application 17/02813/FULLS (Garage conversion 4 Blackthorn Close Braishfield Romsey Hampshire SO51 0PX), it was proposed that the following comment should be made to the planning authority, Test Valley Borough Council:

“No Comment”

RESOLVED

Post box at Pucknall

1166. Cllr Richard Brazier has made a complaint to Royal Mail regarding the closure of the post box at Pucknall. The box was closed without prior consultation with the residents or owner of the wall in which the box is located. A response is expected shortly.

Department for Communities and Local Government “Planning for the right homes in the right places: consultation proposals”

1167. Chairman John Bevan confirmed that he had responded to the online questionnaire for the Department for Communities and Local Government “Planning for the right homes in the right places: consultation proposals”.

Proposed Ward Boundaries for Test Valley

1168. Borough Councillor Martin Hatley circulated a map of proposed Ward boundaries for Test Valley. Parish Boundaries are shortly to be reviewed, and Cllr Hatley wished to report to Test Valley Borough Council the views of the Parish Council on two specific locations.

Under the forthcoming review of parish boundaries, it was proposed that Borough Councillor Martin Hatley could report to Test Valley Borough Council the following:

Braishfield would accept Jermyns House into the parish;

The Casbrook Common area belongs more naturally to Michelmersh and Timsbury than to Braishfield.

RESOLVED

Tree-work at the burial ground, All Saints

1169. *It was proposed to make a grant of £1,372.28 towards tree-work in the burial ground at All Saints, Braishfield.*

RESOLVED

Website

1170. *It was proposed to accept the price increase from Zen Internet Limited for Bronze cPanel website hosting, to £4.99 (ex VAT) per month from 1 November 2017.*

RESOLVED

Payments

1171. *It was proposed to make the following payments:*

Staff costs October 2017 £208.33

Contribution to cost of maintaining burial ground £1,372.28

RESOLVED

Training course: Knowledge and Core Skills

1172. Cllr Jane Bennett and Cllr Mark Swinstead attended a training course entitled “Knowledge and Core Skills”, arranged by Hampshire Association of Local Councils. The following points were included in the course:

- Council precepts should be set at a level appropriate to enable the Council to meet the needs of the community;
- Councils should endeavour to be pro-active;
- Councils are able to make grants to the local community (limited by s137 of the Local Government Act 1974, except where the Council has the Power of Competence);
- Where a parish has a Neighbourhood Plan, extra CIL money is available;
- Councillors are encouraged to use a dedicated email address for their council work.

Clerk's Report

1173. *The Council received the Clerk's Report to end October 2017.*

RESOLVED

Borough Councillor's Report

1174. Borough Councillor Martin Hatley circulated details of sites within Braishfield which have been proposed as potentially available for development, following Test Valley Borough Council's "SHELAA" call for sites. He noted that the sites are not necessarily going to be approved as suitable for development. It may be possible for the Council to be given the names of the parties who nominated the sites.

Next Meeting

1175. The next Meeting will be held on 5 December 2017

Report on Council Ongoing Matters & Action Taken

- Hampshire County Council will revert to the Council on cleaning of fingerpost signs
- Hampshire County Council have informed the Council that Crookhill footpath arrangements were inspected by Planning Inspector during September. No decision has yet been declared.
- On behalf of the Council, Vice Chairman Mike Edwards has replied to MP Caroline Nokes regarding mobile phone signal quality in the parish.
- Cllr Brazier to report on re-allocation of s106 money to other community uses
- Cllr Brazier to report on installation of traffic lights at junction of Braishfield Road/Winchester Road, Romsey
- Cllr Brazier to report on his attendance at Test Valley Borough Parish Council Planning Workshop
- The signed Agreement for Sale/Purchase of the redundant telephone kiosk has been returned to BT with the payment; and we await their confirmation of the sale. Hampshire County Council are looking into the issue of the ownership of the land on which the kiosk stands.
- The Clerk reported to Hampshire Country Council that white lines require renewal on Church Lane, junction with side lane at Church Rooms
- The Council has reported to Test Valley Borough Council that it is concerned about the condition of Fairbourne Farm House (a listed building)
- During October, the Lengthsman cleaned the bus shelter and applied wood-stain. Repair work is needed, beyond the scope of the Lengthsman.
- Further consideration of whether to merge the two charities for which the Council is the Sole Trustee, in order to reduce banking fees, is pending a report on detailed matters from Cllr White/the Clerk.

Clerk's Projects in Progress

- Draft budget
- Consideration of implications of charity merger
- Archiving
- Considering requirements of Local Council Award scheme
- Review of arrangements for payments and online banking in line with new rules for local councils

Accounts

- The cash-book balance at end October 2017 is **£ 12,894.05** (subject to arithmetic checks).

Planning Applications / Consultations Pending Parish Council Comment as a consultee

Reference	Description	Address	Comments Due
17/02562/TREES	Remove - 1 No Ash	2 Blackthorn Close Braishfield Romsey Hampshire SO51 OPX	25/10/17
17/02664/TREES	T1 - Oak - Crown raise by removing first two limbs, thin canopy by 10% and remove dead wood; T2 - Oak - Crown raise by removing first three limbs, thin canopy by 10% and remove dead wood	3 Blackthorn Close Braishfield Romsey Hampshire SO51 OPX	03/11/17
17/02688/TREES	T1-Maple - cut back canopy from house by 1m; T2 - Ash - reduce the height by 3m and side branches by 2m; T3 - Yew - reduce height by 3m and side branches by 2m; T4 - Goat Willow - re pollard to original pollard points	Spring Cottage Braishfield Road Braishfield Romsey Hampshire SO51	07/11/17
17/02731/TREES	Works to various trees in accordance with Schedule Orchard Cottage Church Lane Braishfield Romsey Hampshire SO51 0QH	Orchard Cottage Church Lane Braishfield Romsey Hampshire SO51 0QH	13/11/17
17/02813/FULLS	Garage conversion	4 Blackthorn Close Braishfield Romsey Hampshire SO51 OPX	tbc

Pending Planning Authority Decision

Reference	Description	Address
17/02562/TREES	Remove - 1 No Ash	2 Blackthorn Close Braishfield Romsey Hampshire SO51 0PX
17/02664/TREES	T1 - Oak - Crown raise by removing first two limbs, thin canopy by 10% and remove dead wood; T2 - Oak - Crown raise by removing first three limbs, thin canopy by 10% and remove dead wood	3 Blackthorn Close Braishfield Romsey Hampshire SO51 0PX
17/02688/TREES	T1-Maple - cut back canopy from house by 1m; T2 - Ash - reduce the height by 3m and side branches by 2m; T3 - Yew - reduce height by 3m and side branches by 2m; T4 - Goat Willow - re pollard to original pollard points	Spring Cottage Braishfield Road Braishfield Romsey Hampshire SO51
17/02731/TREES	Works to various trees in accordance with Schedule Orchard Cottage Church Lane Braishfield Romsey Hampshire SO51 0QH	Orchard Cottage Church Lane Braishfield Romsey Hampshire SO51 0QH
17/02813/FULLS	Garage conversion	4 Blackthorn Close Braishfield Romsey Hampshire SO51 0PX

Planning Authority Determinations

Reference	Description	Address	Planning Authority Decision
17/00925/FULLS	Alterations to fenestration to front and rear elevations	Newport Inn Newport Lane Braishfield SO51 0PL	PERMISSION subject to conditions & notes
17/01278/FULLS	Demolish existing outbuilding and erection of new two storey out-building containing swimming pool and residential annex above	Braishfield Manor Paynes Hay Road Braishfield SO51 OPS	PERMISSION subject to conditions & notes
17/01808/FULLS	Garage conversion	4 Blackthorn Close Braishfield Romsey Hampshire SO51 0PX	REFUSE
17/01805/TREES	Treework	Braishfield Recreation Ground	NO OBJECTION
17/01874/LBWS	Partial rebuilding of and associated repairs to fire damaged cottage	Sharpes Farm Lower Street Braishfield SO51 0PH	CONSENT subject to conditions and notes
17/01921/TREES	Fell 1 x small Acacia	Barnside Church Lane Braishfield Romsey Hampshire SO51 0QH	NO OBJECTION
17/02144/TREES	T1 Pear - fell, T2 and T3 Thujas - Trim back from thatched roof by 1 metre	Yew Tree Cottage Church Lane Braishfield Romsey Hampshire SO51 0QH	NO OBJECTION
17/02172/TREES	treework	4 Blackthorn Close Braishfield Romsey Hampshire SO51 0P	NO OBJECTION
17/02175/TREES	G1 Oaks and 1 apple tree - Fell. T1 Oak - Reduce canopy by up to 1.5m, remove low limb on right side. T2 Oak - Fell. T3 Willow - Fell. T4 and T6 Field Maples - Reduce crown by up to 2m. T5 Field Maple - Fell.	Blackthorn House Blackthorn Close Braishfield Romsey Hampshire SO51 0PX	NO OBJECTION

Financial summary

The following financial information is preliminary. It is subject to full internal checks and audit, and is approximate because we are awaiting bank interest and statements. Total Bank Balances differ from the Cash Book Balance because of payments in transit, and because the Bank Balances are based on the latest available bank statement.

Report of Latest bank statement balances:
Treasurers Account 27/09/2017 £10752.45
Business 30 Day Notice 29/09/2017 £2,801.41

Cash Book Balance at 31/10/17 (estimated)	£12,894.05
Forecast of Payments to be agreed at Meeting 7/11/17	-£1580.61
End Balance at 7/11/17 (estimated)	£11,313.44

Kate Orange
Clerk and RFO, Braishfield Parish Council
6/11/2017