

BRAISHFIELD PARISH COUNCIL
Minutes of Meeting of Braishfield Parish Council
held at Braishfield Village Hall
on 6 November 2018 (7:00pm to 10:00pm)

Present

Members of Braishfield Parish Council

Chairman Jane Bennett
Vice Chairman Mike Edwards
Cllr Ian Knights
Cllr Carole Renvoize
Cllr Mark Swinstead

Clerk / RFO to Braishfield Parish Council, Kate
Orange
Borough Councillor Martin Hatley from 7:20pm
One member of the public

Others

Apologies

1407. Apologies were received from the following Members: Cllr Richard Brazier and Cllr Peter White, who both had family commitments.

Declarations

1408. No Member declared an interest in any business on the agenda for the Meeting.

Accuracy of Minutes

1409. The Council agreed the accuracy of the Minutes of the Meeting held on 15 October 2018 and a copy was signed by the Chairman.
1410. Vice Chairman Mike Edwards noted that he would like clarification in due course, as to the details of the proposed signs included in the CIL Bid; which Chairman Jane Bennett confirmed will be forthcoming if the bid is approved.

Public Participation

1411. Angela Bevan attended the Meeting as she is interested to know the progress with the construction of the footway on Crook Hill.

Chairman's report

1412. Matters in the Chairman's report are recorded under separate headings below.

Report of Correspondence Received

1413. The Council has received the following correspondence:
- Test Valley Borough Council Planning Enforcement Quarterly Report 1 July 2018 to 30 September 2018
 - National Association of Local Councils: Legal update 10/10/18, Chief Executive's bulletin 2/11/18, newsletter 4/10/18, 2/11/18
 - An enquiry as to how the Council is getting on in relation to planning for affordable housing in the parish, from Beverley Harding-Rennie of Rural Affordable Housing, 29/10/18 (this is linked to whether the Council undertakes a parish plan)

- Braishfield Primary School, 17/10/18 and 28/10/18 regarding a request, later cancelled, that the Council contribute towards a commemorative WW1 silhouette.
- From a resident regarding an occasion where there was a horse on Footpath 9, requesting that the Council reports this to Hampshire County Council

1414. Report of Meetings and events attended or forthcoming

- A Member will attend the next Meeting of the Test Valley Association of Parish and Town Councils on 22/11/2018
- The working parties for the Emergency Plan and VDS revision will be presenting to the parish in the Village Hall on 7/11/2018 between 4pm and 7pm with presentations at 4:15 and 6:15pm
- The Clerk attended the Officers' Update by Hampshire Association of Local Councils on 30/10/18. Notes are in the Clerk's Report to end October 2018.
- Vice Chairman Mike Edwards attended the Test Valley Resilience Workshop on 3/11/18. Contamination of water supplies was covered, especially the effect on homes which are supplied through private bore-holes rather than the mains supply. This information will be forwarded to the Community Resilience Working Party for use in drawing up the Emergency Plan.
- Cllr Peter White attended the Community Transport Forum by Hampshire County Council, and reported to Councillors by email.
- Chairman Jane Bennett attended the Test Valley Borough Council Planning Enforcement Workshop on 1/11/18.
- Members of the Council will attend the Service of Remembrance at the War Memorial on Sunday 11/11/18.
- The Clerk is meeting an inspector at the trim trail on 7/11/18
- The Clerk will attend the Test Valley Borough Council Landscape Character Assessment Briefing on 13/11/18
- The Clerk attended a Customer Contact Focus Group with other parish clerks, at Hampshire County Council on 11/10/18. The County Council is reviewing how it interacts with other bodies and the public.

Report on the Emergency Plan Working Party

1415. Chairman Jane Bennett reported that the Council has been offered the gift of a generator for connection to the Village Hall, which would run the facilities there in the event of loss of mains electricity. Although the details have to be finalised before the Council can receive this gift, it would now be an appropriate time to seek quotes for the infrastructure needed to house and connect a generator. In the event of long-duration use, there are local volunteers who are willing to provide fuel. Borough Councillor Martin Hatley suggested that the Council could look at applying for a Test Valley Borough Council CAF grant. See also Minutes 1441 – 1445.

Report on the VDS working party

1416. Chairman Jane Bennett reported that the VDS Working Party are progressing well with their review of the VDS. More can be learned at the Presentation on 7 November 2018, 4pm to 7pm.

Report on the presentation event: Emergency Plan and VDS review, 7 November 2018

1417. The two Working Parties, Community Resilience and VDS, will present to the parish at 4:15pm and 6:15pm on 7 November 2018. Members of the Working Parties and Parish Council will be in the hall from 4pm until 7pm: a drop-in event.

Clerk's Report and planning list to end October 2018

1418. The Council received the Clerk's Report and planning list to end October 2018.

Financial report to the end of the second quarter, year ending 31 March 2019

1419. The Council received the Financial report to the end of the second quarter, year ending 31 March 2019.

Clerk's report on draft Budget for the year ending 31 March 2020

1420. The Council received the Clerk's report on draft Budget for the year ending 31 March 2020.

1421. Chairman Mike Edwards noted that there have been several dwellings constructed and occupied during the last year or so. The resultant additional expenditure should be allowed for in the budget.

Borough Councillor's report

1422. Borough Councillor Martin Hatley reported that the exact date for the parish boundary changes has not yet been confirmed to him, but it will either be 1/4/18 or the date of the next parish council election (2/5/18).

1423. Cllr Hatley received a complaint about the policy of Test Valley Borough Council to not collect and recycle redundant wheelie bins. He has passed this comment to the relevant department.

Consideration of health and safety issues

1424. Borough Councillor Martin Hatley will ask Test Valley Borough Council's road sweeping team to sweep the leaves from the car-park at the recreation ground.

Comment on planning application 18/02852/TREES

1425. For planning application "T1 - English Oak - Reduce lateral spread by 3-4m and thin crown by 20%, T2 - Monterey Cypress - Reduce height by 3m and reduce sides by 1.5-2m, T3 and T4 - English Oak - Coronet cut ends of the stubs, Cherry Hill Braishfield Road Braishfield Romsey Hampshire SO51 0PR, 18/02852/TREES", it was proposed to comment as follows:

"No Objection"

RESOLVED

Comment on planning application 18/02851/AGNS

1426. For planning application “Agricultural notification for general purpose agricultural/farm building, Paynes Hay Farm Paynes Hay Road Braishfield Romsey Hampshire SO51 0PS, 18/02851/AGNS”, it was proposed to comment as follows:

“The proposed barn is in a prominent raised location in relation to the houses at Lower Street and this requires careful attention to the choice of materials. ”

RESOLVED

Comment on planning application 18/02646/VARS

1427. For planning application “To Vary Condition 2 (Approved Plans) of 17/02900/FULLS (Erection of detached dwelling) to enable the addition of 2 rooflights, 7 Megana Way Braishfield SO51 0QD, 18/02646/VARS”, it was proposed to comment as follows:

“No objection”

RESOLVED

Comment on planning application 18/02550/FULLS

1428. For planning application “Single storey side extension and paved patio area, The Wheatsheaf Braishfield Road Braishfield SO51 0QE, 18/02550/FULLS”, it was proposed to comment as follows:

“Support”

RESOLVED

Test Valley Borough Council’s “Consultation on Sustainability Appraisal Scoping Report for Gypsies, Travellers and Travelling Showpeople DPD”

1429. The Council considered whether to comment on Test Valley Borough Council’s “Consultation on Sustainability Appraisal Scoping Report for Gypsies, Travellers and Travelling Showpeople DPD”. Cllr Jane Bennett reported to the Council on the content of the Scoping Report, which, from the Parish Council’s perspective seemed to cover the relevant issues.
1430. It was proposed not to comment on the Test Valley Borough Council “Consultation on Sustainability Appraisal Scoping Report for Gypsies, Travellers and Travelling Showpeople DPD”

RESOLVED

To decide action following the recent update from Brandon Breen of HCC Strategic Transport concerning the Crookhill footway

1431. The Council considered progress with the Crookhill footway. Brandon Breen of Hampshire County Council’s Strategic Transport department recently provided an update to Cllr Carole Renvoize. The footway is to be constructed in the new year. Two options are currently being designed: one utilising the current permissive footway, which is on land belonging to the Sir Harold Hillier Gardens; and another on highways land.
- The Council noted that the project seems not to have progressed over the past year – a similar response had been given in December 2017 to the late Chairman John Bevan.

Borough Cllr Martin Hatley will look at how negotiations are going with respect to the option utilising the current permissive path.

Cllr Renvoize will write to Brandon Breen following the Meeting; and Chairman Jane Bennett will write to Roy Perry (with a copy to Cllr Humby) confirming the pressing need for the path, and that the preferred choice is the permissive path.

Application for contribution towards cost of maintenance of the burial ground

1432. *It was proposed to pay £ 1,167.79 to All Saints, Braishfield (Braishfield PCC), towards the cost of maintenance of the burial ground during the current financial year, in accordance with their application.*

RESOLVED

A memorial to commemorate 100th anniversary of the end of the First World War

1433. The Council has received a request from a resident for the provision of a memorial to commemorate the 100th anniversary of the end of the First World War. The Council will defer the decision to a future Meeting, so that various options can be explored.

Request from Braishfield Primary School for a wreath made by the children to be placed on the War Memorial

1434. *It was proposed to agree that Braishfield Primary School should lay a wreath on the War Memorial.*

RESOLVED

To consider the request from Romsey Town Council for funds towards Romsey's Christmas lights

1435. *It was proposed to make no contribution towards the costs of the lights in Romsey town centre.*

RESOLVED

Lengthsman's agreement

1436. The Lengthsman's agreement for the year ending 31 March 2019 was signed.

Formation of a working party to consider issues of traffic and traffic calming in the parish

1437. *It was proposed to form a working party to consider and advise the Parish Council on issues of traffic and traffic calming in the parish.*

RESOLVED

Arrangements for flag-flying on Remembrance Sunday

1438. *In line with government guidance, it was proposed that the Union Flag should be flown at full mast on Remembrance Sunday.*

RESOLVED

Decisions related to the proposed emergency generator (pending receipt of necessary information)

1439. *It was proposed to receive quotations for the installation costs of the generator and associated works.*

RESOLVED

1440. *It was proposed to accept, subject to obtaining a grant, a quotation for the installation costs of the generator and associated works*

RESOLVED

1441. *It was proposed that, on behalf of the Council, the Clerk should apply for a suitable grant towards installation costs of the generator and associated works.*

RESOLVED

1442. *It was proposed to obtain quotations or estimates for the ongoing maintenance of the generator*

RESOLVED

1443. *It was proposed to accept the gift of a generator for connection to Braishfield Village Hall, subject to receipt / agreement of the associated initial and ongoing costs*

RESOLVED

Training

1444. *It was proposed that Chairman Jane Bennett should attend the HALC training on staff appraisals 13/11/2018 (cost: £40)*

RESOLVED

Payments

1445. *It was proposed to make the following payments:*

Staff costs: £208.33

Braishfield PCC (grant towards maintenance of burial ground) £ 1,167.79

RESOLVED

1446. *It was noted that the following payment was made during October:*

Staff costs: £208.33

RESOLVED

Next Meeting

1447. *The next Meeting will be held on 8 January 2018.*

Accounts

- The cash-book balance at end October 2018 is **21,907.74** (subject to arithmetic checks, cross-check of bank statements, and bank interest)
- Cllr White is performing the routine internal checks of the accounts

Financial summary

The following financial information is preliminary. It is subject to full internal checks and audit, and is approximate because we are awaiting bank interest and statements.

Cash Book Balance at 31/10/18 (estimated)	21,907.74
Forecast of Payments to be made at Meeting 6/11/2018	- 1,748.33
End Balance at 6/11/2018 (estimated)	20,159.41

Consultations Pending Comment

- Test Valley Borough Council's "Consultation on Sustainability Appraisal Scoping Report for Gypsies, Travellers and Travelling Showpeople DPD"

Officers Update

The Clerk attended the Officers Update by Hampshire Association of Local Councils on 30 October 2018.

The topics covered were:

- **Hampshire County Council's Parish and Town Council Investment Fund**
- A preliminary introduction prior to the launch at the Hampshire Association of Local Council's AGM later in November. Through the fund, HCC intends support innovation, build local community resilience and meet the needs of the communities in projects which reflect a service that HCC is currently providing. The fund is offered in partnership with Hampshire Association of Local Councils; and projects may be put forward by HCC, HALC or the local town and parish councils or community groups. At the briefing some ideas that were fielded included parishes becoming involved in vegetation management through use of volunteers; training of volunteers so that they can understand local traffic issues, or so that they can access and improve the local rights of way and access to the countryside; training within Councils to improve effectiveness; projects to discourage fly-tipping; enhancing adult social care or reducing isolation for example by encouraging the Village Agent scheme; projects to increase neighbourliness: the scope is potentially very broad. It is hoped that initial ideas

can be developed collaboratively, so Councils are encouraged to get in touch at an early stage and have a discussion.

- Employment Update covering GDPR, Equal Pay, Disciplinary Procedures, Appraisals, Mental Health Awareness and Employee Wellbeing.

Planning Applications

Planning applications are listed separately.

Kate Orange
Clerk and RFO, Braishfield Parish Council
31/10/18

Braishfield Parish Council - Planning List

<u>Reference</u>	<u>Description</u>	<u>Address</u>	<u>Consultation Expiry</u>	<u>BPC Comment</u>	<u>Planning Authority Decision</u>
17/02475/OBLS	Modification to planning obligation on 15/00736/FULLS to transfer the contribution from the children's play space to Braishfield Village Hall	Land at Cuckoo Oak Braishfield Road Braishfield Romsey Hampshire SO51 0QE		Support	application withdrawn
17/02476/OBLS	Modification to planning obligation on 15/00454/FULLS to transfer the contribution from the children's play space to Braishfield Village Hall	Land at Hazelwood Braishfield Road Crookhill Romsey Hampshire SO51 0QB		Support	application withdrawn
18/01106/FULLS	Demolition of mid-20th Century rear extensions and C20th chimney, internal and external alterations including revised fenestration, reinstatement of weatherboarding, extension to provide kitchen, snug and boot room with additional bedroom and bathroom accommodation over, extend roof to form veranda, erection of chimney, loft conversion including provision of dormer windows, construction of sunken garden	Paynes Hay Farm Paynes Hay Road Braishfield SO51 0PS	24-05-2018	support	pending consideration
18/01107/LBWS	Demolition of mid-20th Century rear extensions and C20th chimney, internal and external alterations including revised fenestration, reinstatement of weatherboarding, extension to provide kitchen, snug and boot room with additional bedroom and bathroom accommodation over, extend roof to form veranda, erection of chimney, loft conversion including provision of dormer windows, construction of sunken garden	Paynes Hay Farm Paynes Hay Road Braishfield SO51 0PS	24-05-2018	support	pending consideration

Braishfield Parish Council - Planning List

<u>Reference</u>	<u>Description</u>	<u>Address</u>	<u>Consultation Expiry</u>	<u>BPC Comment</u>	<u>Planning Authority Decision</u>
18/01207/FULLS	Demolition of an ancillary cottage and twentieth century stables and erection of a new cottage with part reuse of an existing twentieth century dairy	Paynes Hay Farm Paynes Hay Road Braishfield SO51 0PS	05-06-2018	No objection	PERMISSION subject to conditions & notes
18/01208/LBWS	Demolition of an ancillary cottage and twentieth century stables and erection of a new cottage with part reuse of an existing twentieth century dairy	Paynes Hay Farm Paynes Hay Road Braishfield SO51 0PS	05-06-2018	No objection	CONSENT subject to conditions and notes
18/01211/LBWS	Removal of asbestos involving removal of lath and plaster, and reinstatement like for like	Paynes Hay Farm Paynes Hay Road Braishfield SO51 0PS	14-05-2018	No objection	CONSENT subject to conditions and notes
18/01443/VARS	Vary condition 5 of 18/00775/VARS to allow works to be carried out in accordance with the details shown on plans 103, 106, 02f, 300h, 203a, 105, 01	Sharpes Farm Lower Street Braishfield SO51 0PH	04-07-2018	No objection	Permission subject to conditions and notes
18/01470/VARS	Vary condition 5 of 18/00792/VARS to allow works to be carried out in accordance with the details shown on plans 103, 106, 02f, 300h, 203a, 105, 01	Sharpes Farm Lower Street Braishfield Romsey Hampshire SO51 0PH	04-07-2018	No objection	Consent subject to conditions and notes
18/01689/FULLS	Erection of equestrian managers dwelling	Land At Pucknall Farm Dores Lane Braishfield SO51 0QJ	22-08-2018	objection	pending consideration
18/01690/FULLS	Change of use of land to equestrian, creation of parking area and open-sided gazebo	Land At Pucknall Farm Dores Lane Braishfield SO51 0QJ	tba	no comment	PERMISSION subject to conditions & notes

Braishfield Parish Council - Planning List

<u>Reference</u>	<u>Description</u>	<u>Address</u>	<u>Consultation Expiry</u>	<u>BPC Comment</u>	<u>Planning Authority Decision</u>
18/01705/FULLS	Demolition of mid-20th Century rear extensions and C20th chimney, reinstatement of weatherboarding, extension to provide kitchen, snug and boot room with additional bedroom and bathroom accommodation over, extend roof to form veranda, erection of chimney, loft conversion including provision of dormer windows, construction of sunken garden	Paynes Hay Farm Paynes Hay Road Braishfield SO51 0PS	27-07-2018	no objection	PERMISSION subject to conditions & notes
18/01706/LBWS	Demolition of mid-20th Century rear extensions and C20th chimney, reinstatement of weatherboarding, extension to provide kitchen, snug and boot room with additional bedroom and bathroom accommodation over, extend roof to form veranda, erection of chimney, loft conversion including provision of dormer windows, construction of sunken garden	Paynes Hay Farm Paynes Hay Road Braishfield SO51 0PS	27-07-2018	no objection	CONSENT subject to conditions & notes
18/01720/FULLS	Proposed new level access side door and ramped access to front and rear garden	Blackthorn House Blackthorn Close Braishfield SO51 0PX	03-08-2018	support	Permission subject to conditions and notes
18/01816/TREEN	G1 Thuja - Fell all trees in group, over hanging the school T1 Maple - Reduce over hanging branches by 1-2m to limit overhang and shading Single storey extension, new gable window and new rooflights in existing roof space	Braishfield Football Fields Common Hill Road Braishfield Romsey Hampshire SO51 0QF	07-08-2018	Support	No Objection
18/01856/FULLS		Greenacres Eldon Road Braishfield SO51 0PT	10-08-2018	no objection	PERMISSION subject to conditions & notes

Braishfield Parish Council - Planning List

<u>Reference</u>	<u>Description</u>	<u>Address</u>	<u>Consultation Expiry</u>	<u>BPC Comment</u>	<u>Planning Authority Decision</u>
18/01983/FULLS	Erection of replacement dwelling and garage, with associated parking, turning, landscaping, amenity space, and access	Ilignus Kiln Lane Braishfield SO51 0PJ	11-10-2018	No objection	PERMISSION subject to conditions & notes
18/02235/FULLS	Creation of a hardcore access track serving the agricultural land	Land South East Of Braishfield Social Club Common Hill Road Braishfield Romsey Hampshire SO51 0QF	27-09-2018	No objection	PERMISSION subject to conditions & notes
18/02283/FULLS	Erection of new garden shed	Braishfield Lodge East Paynes Hay Road Braishfield Romsey Hampshire SO51 0PS	not available	No objection	PERMISSION subject to conditions & notes
18/02423/FULLS	Demolition of the existing pool house and erection of new outbuilding with indoor swimming pool and ancillary accommodation (Amended scheme)	Braishfield Manor Paynes Hay Road Braishfield Romsey Hampshire SO51 0PS	09-10-2018	support	pending consideration
18/02428/TREES	Horse Chestnut (T1) - Fell	The Close Church Lane Braishfield Romsey Hampshire SO51 0QH	05-10-2018	No objection	NO OBJECTION
18/02457/AGNS	Agricultural notification for general purpose agricultural/farm building	Paynes Hay Farm Paynes Hay Road Braishfield Romsey Hampshire SO51 0PS	not available	supports TVBC if they require further details	WITHDRAWN
18/02479/FULLS	Erection of an entrance canopy, single storey and two storey rear extension, and first floor extension	The Lichen Newport Lane Braishfield SO51 0PL	15/10/18	No objection	PERMISSION subject to conditions & notes
18/02550/FULLS	Single storey side extension and paved patio area	The Wheatsheaf Braishfield Road Braishfield SO51 0QE	tbc	tba	pending consideration
18/02552/FULLS	Erection of garden room/gym	Apple Cottage Braishfield Road Braishfield SO51 0PN	22-10-2018	No objection	pending consideration
18/02627/TREES	T1 Oak - Crown thin by 30% and readdress the canopy imbalance, T2 and T3 Wych Elms - Fell, T4 Maple - Fell, T5 Oak - Fell, T6 Ash - Fell	Clayhill Braishfield Road Braishfield Romsey Hampshire SO51 0PR	29-10-2018	No objection	NO OBJECTION

Braishfield Parish Council - Planning List

<u>Reference</u>	<u>Description</u>	<u>Address</u>	<u>Consultation Expiry</u>	<u>BPC Comment</u>	<u>Planning Authority Decision</u>
18/02646/VARS	<u>To Vary Condition 2 (Approved Plans) of 17/02900/FULLS (Erection of detached dwelling) to enable the addition of 2 rooflights</u>	7 Megana Way Braishfield SO51 0QD	31-10-2018	tba	pending consideration
18/02851/AGNS	<u>Agricultural notification for general purpose agricultural/farm building</u>	Paynes Hay Farm Paynes Hay Road Braishfield Romsey Hampshire SO51 0PS	11-09-2018	tba	pending consideration
18/02820/FULLS	<u>Erection of below ground partially enclosed swimming pool and pool house</u>	Paynes Hay Farm Paynes Hay Road Braishfield Romsey Hampshire SO51 0PS	22-11-2018	tba	pending consideration
18/02852/TREES	<u>T1 - English Oak - Reduce lateral spread by 3-4m and thin crown by 20%, T2 - Monterey Cypress - Reduce height by 3m and reduce sides by 1.5-2m, T3 and T4 - English Oak - Coronet cut ends of the stubs</u>	Cherry Hill Braishfield Road Braishfield Romsey Hampshire SO51 0PR	21-11-2018	tba	pending consideration
TVG006 (Hampshire County Council)	<u>Single storey extension to Jermyns House to provide new Cafe Tearoom with associated facilities to include alteration and refurbishment works to existing building</u>	Jermyns House, Jermyns Lane, Ampfield SO51 0QA		no comment	consent

Report on Income/Expenditure Against Budget at Q2 (30 September 2018)

		2017-18		2018-19			
		Budget	Actual to Year End	Budget	Actual at Q1 (30 June 2018)	Actual at Q2 (30 September 2018)	Actual at Year End (forecast 31 October 2018)
1.	BROUGHT FORWARD (from previous year)	10,398.76	12,498.68	8,011.96	9,794.13	9,794.13	9,794.13
2.	RECEIPTS						
2.1.1	PRECEPT	15,000.00	15,000.00	17,500.00	8,750.00	17,500.00	17,500.00
2.1.2	RECREATION GROUND	nil					
2.1.3	Hampshire County Council for School use of Recreation Ground	n/a	200.00			200.00	200.00
2.1.4	Other use of Recreation Ground	n/a	50.00		0.00		50.00
2.1.5	Pavilion rent	n/a					
2.1.6	WAR MEMORIAL	nil					
2.1.7	INTEREST	1.00	1.41	1.00	0.30	0.79	1.00
2.1.8	GRANTS						
2.1.9	OTHER		36.08				
2.1.10	Receipts Sub-total	15,001.00	15,287.49	17,501.00	8,750.30	17,700.79	17,751.00

Report on Income/Expenditure Against Budget at Q2 (30 September 2018)

		2017-18		2018-19			
		Budget	Actual to Year End	Budget	Actual at Q1 (30 June 2018)	Actual at Q2 (30 September 2018)	Actual at Year End (forecast 31 October 2018)
3.	EXPENDITURE						
3.1	ADMINISTRATION						
3.1.1	staff costs	2,500.00	inc	2,575.00	624.99	1,185.00	2,500.00
3.1.2	Administrative costs	275.00	4,254.10	283.25	17.96		55.00
3.1.3	Training / reference information	400.00	inc	339.90	18.00		339.90
3.1.4	HALC / NALC	267.00	inc	273.98	275.00	275.00	275.00
3.1.5	Audit	260.00	inc	252.35		150.00	150.00
3.1.6	Information Commission	35.00	inc	36.05			40.00
3.1.7	Website	62.00	inc	63.86		17.96	63.86
3.1.8	Notice boards	200.00	inc	0.00			0.00
3.1.9	Hall hire for meetings	155.00	inc	159.65			190.00
3.1.10	Election Costs	1,840.00		1,932.00			1,932.00
3.1.11	Signwriting			20.60			20.60
3.1.12	Insurance	770.00	inc	737.02	742.04	742.04	742.04
3.1.13	Other	100.00		0.00			0.00
3.1.14	Administration Sub-total	6,864.00	4,254.10	6,673.66	1,677.99	2,370.00	6,308.40
3.2	RECREATION GROUND						
3.2.1	Transfer from precept to Braishfield Recreation Ground trust**	2,240.00	1,120.00	3,550.00	1,775.00	3,550.00	3,550.00
3.2.2	Unforeseen or other expenditure	1,000.00	10,812.00	1,000.00		1,002.75	1,002.75
3.2.3	Recreation Ground sub- total	3,240.00	11,932.00	4,550.00	1,775.00	4,552.75	4,552.75
3.3	WAR MEMORIAL						
3.3.1	Insurance						
3.3.2	Other						
3.3.3	Transfer from precept to Braishfield War Memorial Trust	130.00	65.00	65.00	32.50	64.50	64.50
3.3.4	Unforeseen expenditure	100.00		105.00			30.00
3.3.5	War Memorial sub-total	230.00	65.00	170.00	32.50	64.50	94.50

		2017-18		2018-19			
		Budget	Actual to Year End	Budget	Actual at Q1 (30 June 2018)	Actual at Q2 (30 September 2018)	Actual at Year End (forecast 31 October 2018)
3.4	POND						
3.4.1	Water	40.00	49.72	78.75	6.23	22.34	40.00
3.4.2	Maintenance	785.00	414.90	785.00	0.00	150.00	450.00
3.4.3	Pond sub-total	825.00	464.62	863.75	6.23	172.34	490.00
3.5	HIGHWAYS						
3.5.1	Speed sign						
3.5.2	Traffic data						
3.5.3	Bus Shelter						
3.5.4	Footpath maintenance						
3.5.5	other	550.00		1,000.00			1,000.00
3.5.6	Highways sub-total	550.00	0.00	1,000.00			1,000.00
3.6	S137 EXPENDITURE						
3.6.1	Miscellaneous small community grants	700.00	409.20	700.00	100.00		700.00
3.6.2	Royal British Legion	20.00		20.00			20.00
3.6.3	Repairs to car-park	1,800.00					
3.6.4	Newspaper cupboard			200.00			200.00
3.6.5	Maintenance of defibrillator / telephone	200.00	inc	200.00			200.00
3.6.6	Former telephone kiosk (library)			110.00			50
3.6.7	Community Planning			1,500.00			1,500.00
3.6.8	S137 sub-total	2,720.00	409.20	2,730.00	100.00	0.00	2,670.00
3.7	OTHER COMMUNITY PROJECTS / GRANTS UNDER SPECIFIC POWERS						
3.7.1	Burial ground maintenance	1,250.00	1,372.28	1,500.00			1,500.00
3.7.2	Bus shelter			650.00		40.00	40.00
3.7.3	Benches		0.00	200.00			200.00
3.7.3	Grants (specific powers) sub-total	1,250.00	1,372.28	2,350.00	0.00	40.00	1,740.00
3.8	Expenditure Sub-total	15,679.00	18,497.20	18,337.41	3,591.72	7,199.59	16,855.65
4.	VAT						
4.1	VAT paid		(189.23)				(200.00)
4.2	VAT Refund		694.39		2,223.72	2,223.72	2,223.72
4.3	VAT Net		505.16		2,223.72	2,223.72	2,023.72

Report on Income/Expenditure Against Budget at Q2 (30 September 2018)

		2017-18		2018-19			
		Budget	Actual to Year End	Budget	Actual at Q1 (30 June 2018)	Actual at Q2 (30 September 2018)	Actual at Year End (forecast 31 October 2018)
5.	SUMMARY						
5.1	Brought Forward	10,398.76	12,498.68	8,011.96	9,794.13	9,794.13	9,794.13
5.2	Receipts	15,001.00	15,287.49	17,501.00	8,750.30	17,700.79	17,751.00
5.3	Expenditure	(15,679.00)	(18,497.20)	(18,337.41)	(3,591.72)	(7,199.59)	(16,855.65)
5.4	VAT Net		505.16	0.00	2,223.72	2,223.72	2,023.72
5.5	Carried Forward ("reserve")	9,720.76	9,794.13	7,175.55	17,176.43	22,519.05	12,713.20

		2017-18		2018-19		2019-20
		Budget	Actual at Year-end	Budget	Actual at Year-end (forecast at end October 2018)	Draft Budget
1.	<u>BROUGHT FORWARD</u> (from previous year)	10,398.76	12,498.68	8,011.96	9,794.13	12,713.20
2.	<u>RECEIPTS</u>					
2.1	PRECEPT	15,000.00	15,000.00	17,500.00	17,500.00	17,900.00
2..1.1	RECREATION GROUND	nil				
2..1.2	Hampshire County Council for School use of Recreation Ground	n/a	200.00		200.00	
2..1.3	Other use of Recreation Ground	n/a			50.00	
2..1.4	Pavilion rent	n/a				
2..1.5	WAR MEMORIAL	0.00				
2..1.6	INTEREST	1.00	1.41	1.00	1.00	1.00
2..1.7	GRANTS					
2..1.8	OTHER		86.48			
2..1.9	Receipts Sub-total	15,001.00	15,287.89	17,501.00	17,751.00	17,901.00
3.	<u>EXPENDITURE</u>					
3.1	ADMINISTRATION					
3.1.1	Staff Costs	2,500.00	2,540.40	2,575.00	2,500.00	2,700.00
3.1.2	Administrative costs	275.00	50.40	283.25	55.00	55.00
3.1.3	Training / reference information	400.00	240.00	339.90	339.90	345.00
3.1.4	HALC	267.00	266.00	273.98	275.00	280.00
3.1.5	Audit	260.00	245.00	252.35	150.00	300.00
3.1.6	Information Commission	35.00	35.00	36.05	40.00	40.00
3.1.7	Website	62.00	0.00	63.86	63.86	65.00
3.1.8	Notice boards	200.00	0.00	0.00	0.00	
3.1.9	Hall hire for meetings	155.00	141.75	159.65	190.00	195.00
3.1.10	Election Costs	1,840.00		1,932.00	1,932.00	1,970.00
3.1.11	Signwriting	0.00	20.00	20.60	20.60	20.00
3.1.12	Insurance	770.00	715.55	737.02	742.04	755.00
3.1.13	Other	100.00		0.00	0.00	
3.1.14	Administration Sub-total	6,864.00	4,254.10	6,673.66	6,308.40	6,725.00
3.2	RECREATION GROUND					
3.2.1	Transfer from precept to Braishfield Recreation Ground trust**	2,240.00	2,240.00	3,550.00	3,550.00	5,460.00
3.2.2	Unforeseen expenditure	1,000.00	9,692.00	1,000.00	1,002.75	1,025.00
3.2.3	Recreation Ground sub-total	3,240.00	11,932.00	4,550.00	4,552.75	6,485.00

		2017-18		2018-19		2019-20
		Budget	Actual at Year-end	Budget	Actual at Year-end (forecast at end October 2018)	Draft Budget
3.3	WAR MEMORIAL					
3.3.1	Transfer from precept to Braishfield War Memorial Trust	130.00	65.00	65.00	64.50	60.50
3.3.2	Unforeseen expenditure	100.00		105.00	30.00	110.00
3.3.3	War Memorial sub-total	230.00	65.00	170.00	94.50	170.50
3.4	POND					
3.4.1	Water	40.00	74.62	78.75	40.00	75.00
3.4.2	Maintenance	785.00	390.00	785.00	450.00	800.00
3.4.3	Pond sub-total	825.00	464.62	863.75	490.00	875.00
3.5	HIGHWAYS					
3.5.1	Road closures	550.00				
3.5.2	Bus Shelter	0.00				
3.5.3	Signs			1,000.00	1000	1,000.00
3.5.4	other					
3.5.5	Highways sub-total	550.00	0.00	1,000.00	1,000.00	1,000.00
3.6	S137 EXPENDITURE					
3.6.1	Miscellaneous small community grants	700.00	100.00	700.00	700.00	715.00
3.6.2	Royal British Legion (poppy wreath)	20.00	21.00	20.00	20.00	20.00
3.6.3	Village Hall car-park	1,800.00				
3.6.4	Newspaper cupboard	0.00		200.00	200.00	50.00
3.6.5	Defibrillator & telephone	200.00	165.73	200.00	200.00	200.00
3.6.6	Former telephone kiosk (library)		122.47	110.00	50.00	200.00
3.6.7	Community Planning			1,500.00	1500	1,500.00
3.6.8	S137 sub-total	2,720.00	409.20	2,730.00	2,670.00	2,685.00
3.7	MISCELLANEOUS SMALL COMMUNITY PROJECTS UNDER SPECIFIC POWERS					
3.7.1	Burial ground maintenance	1,250.00	1,372.28	1,500.00	1,500.00	1,530.00
3.7.2	Bus Shelter	650.00	0.00	650.00	40.00	150.00
3.7.3	Benches	0.00		200.00	200.00	200.00
3.7.4	Miscellaneous sub-total	1,900.00	1,372.28	2,350.00	1,740.00	1,880.00
3.8	Expenditure Sub-total	16,329.00	18,497.20	18,337.41	16,855.65	19,820.50

		2017-18		2018-19		2019-20
		Budget	Actual at Year-end	Budget	Actual at Year-end (forecast at end October 2018)	Draft Budget
4.	VAT					
4.1	VAT paid		(189.23)		(200.00)	
4.2	VAT Refund		694.39		2,223.72	
4.3	VAT Net	(360.00)	505.16	inc	2,023.72	inc
5.	SUMMARY					
5.1	Brought Forward	10,398.76	12,498.68	8,011.96	9,794.13	12,713.20
5.2	Receipts	15,001.00	15,287.49	17,501.00	17,751.00	17,901.00
5.3	Expenditure	(16,329.00)	(18,497.20)	(18,337.41)	(16,855.65)	(19,820.50)
5.4	VAT Net	(360.00)	505.16	0.00	2,023.72	inc
5.5	Carried Forward to next financial year	8,710.76	9,794.13	7,175.55	12,713.20	10,793.70

This should be read in conjunction with the report dated 4/11/18 by the Clerk. This is a draft budget for financial planning purposes. The final budget is subject to agreement by the Council, and will determine the precept. There are other areas of expenditure which the Council may wish to undertake and which have not been included here.

BRAISHFIELD PARISH COUNCIL
REPORT TO COUNCIL ON DRAFT BUDGET FOR YEAR ENDING 31 MARCH 2020

Kate Orange, Clerk/RFO
4 November 2018

Key Points

1. Decisions on budget and precept are made by the Council and cannot be delegated to the Clerk/RFO.
2. At the January Meeting the final budget and required precept must be determined - with decisions on what to include being taken in the weeks leading up to this.
3. I suggest the Council considers the areas of activity which it wants to focus on, and plans a strategy, so that it can budget for new projects. I have included some ideas in this report.
4. Although there is no formal limit to the precept which can be requested, the Council will have to justify it to the electorate; and all parish councils are being asked (collectively) to keep next years increases below last years (which were an average of 4.9%¹). The electorate is likely to view the reasonableness of this Council's precept in comparison to the precepts in other parishes.
5. The attached draft budget has a precept 2.3% higher than last years - but this does not include additional areas of expenditure which the Council may decide to undertake.

INTRODUCTION

A draft budget, dated 4/11/2018, accompanies this report. It should be read in conjunction with the draft budgets for Braishfield War Memorial and Braishfield Recreation Ground.

The Council must submit the required precept amount for the next financial year to Test Valley Borough Council during late January / very early February, so it will need to be decided during the January meeting at the latest. The precept stems from the budget, which must therefore be decided at the same meeting.

1 The 2019-20 Local Government Finance Settlement:

4.3.2 In 2018-19, the average band D parish precept increased by 4.9% (£3.02). This compares to a 6.3% increase (£3.63) in 2017-18, and is the lowest year-on-year increase in parish precepts since 2015-16.

4.3.3 In view of this, the Government intends to continue the deferral of setting referendum principles for town and parish councils, but encourages parish councils to continue this downward trend, and will keep this area under active review.

BRAISHFIELD PARISH COUNCIL
REPORT TO COUNCIL ON DRAFT BUDGET FOR YEAR ENDING 31 MARCH 2020

Kate Orange, Clerk/RFO
4 November 2018

The Council takes these decisions (on budget and precept setting) itself and cannot delegate this function to the Clerk/RFO.

This report is presented for receipt by the Council at the Meeting of 6/11/2018. It will be necessary for Councillors to review and consider the budget for the Council prior to the January Meeting.

DETAILED CONSIDERATIONS

Reserves

Parish Councils keep a reserve to carry over to the next financial year. This is the balance, once the all income has been received and all expenditure made. The reserve is needed for unforeseen/unplanned costs and also to meet the Council's obligations if there is a delay in the payment of the precept. Parish Councils are advised that **reserves should normally be between 50% and 150% of the annual precept.**

The draft budget results in a reserve of just over 60% of the suggested precept. This is on the low side, but acceptable.

Income

The Parish Council's main income is the precept, which is received from Test Valley Borough Council (TVBC) shortly after the start of each financial year. This is paid for by the electorate through the Council Tax.

Precepts for recent years were:

2018-19	£17,500
2017-18	£15,000
2016-17	£12,500
2015-16	£11,000
2014-15	£10,500
2013-14	£10,970.70*
2012-13	£10,000
2011-12	£10,000

* this appears to include a Council Tax Support Scheme grant which is no longer being passed on to parish councils by TVBC

BRAISHFIELD PARISH COUNCIL

REPORT TO COUNCIL ON DRAFT BUDGET FOR YEAR ENDING 31 MARCH 2020

Kate Orange, Clerk/RFO
4 November 2018

Braishfield's precept in comparison to other parishes

Considering the parish council precept element only ²of the Council Tax in parishes across Test Valley³ during the current financial year, we see the following:

1. Parish precepts range from nil to £58.82.
2. The Highest (Shipton Bellinger) is £58.85, the mean is £33.70, and the median is £35.37.
3. 7 parishes do not have parish councils and accordingly their charge for the parish precept is nil.

Braishfield's precept for the current financial year, £50.29 for a Band-D property, is well above both the mean and the median precepts, and is the 10th highest of all the parishes (out of 58 parishes).

We could look in further detail at the services offered by other councils with similar precepts, but at this level of analysis we already have an indication of what is charged in other parishes - and therefore what the electorate may consider to be reasonable.

Detailed consideration of costs

Insurance

Insurance is bought for the Parish Council as a whole and includes cover for the War Memorial and Recreation Ground.

The Council is currently in the second year of a three-year agreement. A slightly higher sum has been included in the budget in case of increases arising from emergency planning activity.

Administration

Under this heading are membership of Hampshire Association of Local Councils, staff costs, training of councillors and staff, election costs, data protection registration fee, audits, insurance, meeting room hire, printing costs, sign writing, website, noticeboards etc.

² In addition to the parish council element, the Council tax comprises charges totalling £1,585.57 for a band D property (for Hampshire County Council, Hampshire County Council Adult Social Care, Hampshire Police and Crime Commissioner, Test Valley Borough Council, and Hampshire Fire and Rescue Authority). The parish council precept is variable, depending upon the parish.

³<https://www.testvalley.gov.uk/benefitsandcounciltax/counciltax/council-tax-charges>

BRAISHFIELD PARISH COUNCIL
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A general increase of approximately 1.9% (the government's estimate of the CPI. The Clerk's salary requires review before the budget, so a higher figure has been included in the budget: this is only for budgeting purposes.

Pond

The grounds maintenance contractor at the pond seems to be keeping it in good order, and the budget assumes that the Council will continue on this basis, with a slight increase in cost to allow for inflation. The frequency of grass cutting was unusually low in the current financial year because of the prolonged dry weather, so the draft budget assumes that normal conditions will return. Also included is an allowance for light pruning of larger shrubs.

The pond takes a large amount of surface water and consequently it needs dredging occasionally. Dredging has not occurred in recent years. Consideration should be given to whether the budget for the pond should allow for saving towards dredging. This is **not** included in the budget.

Lengthsman

The draft budget assumes that the Council will continue to benefit from the services of the Lengthsman funded by Hampshire Country Council.

Income / expenditure associated with the Lengthsman is independent of the budget. However, membership of the scheme reduces some of the Council's expenditure.

The funded sum for the current financial year was £1,000. We do not yet know what the sum will be for the year ending 31 March 2020.

Highways

"Highways" expenditure includes footpath maintenance, speed sign operation (now ceased) and traffic data collection (also now ceased). **£1,000** has been included for new signs: the scope of the project is yet to be determined.

Much of the expenditure on highways which has occurred in previous years can be covered by the Lengthsman.

s137 expenditure / General Power of Competence

Projects under this heading are those for which the Council has **no other specific legal power** to undertake, yet it does so in order to benefit the residents of the parish. They include **small grants** to community groups or projects; and purchase of the Royal British

BRAISHFIELD PARISH COUNCIL

REPORT TO COUNCIL ON DRAFT BUDGET FOR YEAR ENDING 31 MARCH 2020

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4 November 2018

Legion poppy wreath.

Total expenditure on projects under s137 of the Local Government Act 1974 is capped (to a maximum of approximately £4,000 per financial year), **but** the limitation to Braishfield as it currently has the “**General Power of Competence**”⁴.

The budget cost for the **defibrillator & telephone** are an arbitrary allowance for any repairs which may become necessary; and include replacement of time-sensitive components (adhesive pads and medical kit etc).

The **newspaper box** has had a new roof but a small sum has been included for wood preservative.

There are funds in the draft budget for expenditure on the **former telephone kiosk**, as it would benefit from re-decoration. Hampshire County Council’s highway department have not commented on whether the kiosk can remain in place on their land. The draft budget does not include any allowance for moving the kiosk.

The draft budget assumes that the small grants/community projects will be slightly higher than budgeted for the current financial year (**£715**). At the date of writing this report, this spending on community projects has been low and perhaps the Council could consider ways of publicising this fund.

Miscellaneous Specific Powers

The Council has a power to contribute to the maintenance of burial grounds. The graveyard at All Saints church is a community facility, open to all residents. The Council regularly contributes to the cost of its upkeep which is administered by All Saints PCC. The PCC undertook extensive tree work in the current financial year. The draft budget assumes that this level of expenditure will continue, and there is **£1,530** allowed for this.

The bus shelter was refurbished this year, but there is a small amount included in the budget in case repair is needed (**£150**).

⁴The eligibility criteria for the General Power of Competence are that the council resolves at a full council meeting, and at every relevant annual meeting (i.e. every four years after ordinary elections) that:

- a) at least two-thirds (two-thirds rounded up to the nearest whole number) of the members were elected; and
- b) the Clerk is qualified.

BRAISHFIELD PARISH COUNCIL
REPORT TO COUNCIL ON DRAFT BUDGET FOR YEAR ENDING 31 MARCH 2020

Kate Orange, Clerk/RFO
4 November 2018

The various benches around the parish were cleaned by the lengthsman this autumn. There is an allowance in the draft budget to cover preservative treatment next year (£200).

Charitable Trusts: Braishfield Recreation Ground and Braishfield War Memorial

The Council is the sole trustee for two charitable trusts: Braishfield Recreation Ground and Braishfield War Memorial. Sufficient money to cover the budgeted costs is transferred from the precept to the charitable trusts. The charities budgets are separate documents, and need to be considered at meetings of the Council as sole trustee. In addition to the budgeted costs, the budget for the Council includes an allowance for unforeseen costs for each charity: this money remains with the Council unless needed. Please see the separate draft budgets for the charities.

Community engagement and the Council's Strategy

The Council is currently involved in, or considering, projects which for convenience I am referring to as "strategic":

1. Review of Village Design Statement - in progress
2. Parish Plan - under consideration
3. Emergency Planning - in progress
4. Traffic working party - in progress
5. Outdoor recreation - under consideration

Some allowance has been made in the budget for some of the projects, but it is very hard to advise the Council how to budget for them without direction from the Council. It is likely that further ideas will arise in the community, and from Councillors, charities, other councils etc. as the Hampshire County Council Parish and Town Council Investment Fund is rolled out; and Braishfield Parish continues to seek ways to engage with the community.

- Hampshire Association of Local Councils are a source of advice where it may not be clear how to achieve a project.
- Grants are available from various sources and can assist the Parish Council in fulfilling projects.
- Hampshire County Council are launching their Parish and Town Council's Community Fund, which is more than purely a funding source: it can lead to advice and collaboration between bodies.
- The first step is for the Council to explore ideas to enhance the community.

BRAISHFIELD PARISH COUNCIL
REPORT TO COUNCIL ON DRAFT BUDGET FOR YEAR ENDING 31 MARCH 2020

Kate Orange, Clerk/RFO
4 November 2018

If the Council is to allocate funds to any possible projects for the next financial year, it will need to consider its spending priorities. This requires Council input before sums can be estimated or quotes obtained for inclusion in the budget.

Attached to this report is a mind-map showing actual and possible areas of spending for the Council, for the Council to use as a source of ideas. Also attached is a Spending Priorities table: this is a tool which could be used by the Council to consider which options really must be undertaken, and which will need to wait until resources (funds and Member/Officer time) are available.

Council Tax Rates within the Borough of Test Valley - ranked in ascending precept

Council Tax, by Band (£)											Parish Council Precept for a Band D Property	
Ranking	TVBC Admin Reference	Parish	A	B	C	D	E	F	G	H		
n/a	60	Frenchmoor	See 078 West Tytherley and Frenchmoor									
58	52	Ashley	1,057.05	1,233.22	1,409.40	1,585.57	1,937.92	2,290.27	2,642.62	3,171.14	0.00	
57	53	Bossington	1,057.05	1,233.22	1,409.40	1,585.57	1,937.92	2,290.27	2,642.62	3,171.14	0.00	
56	56	Buckholt	1,057.05	1,233.22	1,409.40	1,585.57	1,937.92	2,290.27	2,642.62	3,171.14	0.00	
55	7	Facombe	1,057.05	1,233.22	1,409.40	1,585.57	1,937.92	2,290.27	2,642.62	3,171.14	0.00	
54	63	Leckford	1,057.05	1,233.22	1,409.40	1,585.57	1,937.92	2,290.27	2,642.62	3,171.14	0.00	
53	13	Linkenholt	1,057.05	1,233.22	1,409.40	1,585.57	1,937.92	2,290.27	2,642.62	3,171.14	0.00	
52	64	Little Somborne	1,057.05	1,233.22	1,409.40	1,585.57	1,937.92	2,290.27	2,642.62	3,171.14	0.00	
51	83	Valley Park	1,065.30	1,242.84	1,420.39	1,597.94	1,953.04	2,308.14	2,663.24	3,195.88	12.37	
50	20	Smannell	1,069.27	1,247.46	1,425.68	1,603.89	1,960.32	2,316.73	2,673.16	3,207.78	18.33	
49	2	Amport	1,070.79	1,249.25	1,427.72	1,606.18	1,963.11	2,320.04	2,676.97	3,212.36	20.61	
48	74	Romsey Extra	1,072.23	1,250.93	1,429.64	1,608.34	1,965.75	2,323.16	2,680.57	3,216.68	22.77	
47	24	Upper Clatford	1,072.72	1,251.49	1,430.29	1,609.07	1,966.65	2,324.21	2,681.79	3,218.14	23.50	
46	33	Charlton	1,073.14	1,251.98	1,430.85	1,609.70	1,967.42	2,325.12	2,682.84	3,219.40	24.13	
45		Melchet Park and 67 Plaitford	1,073.72	1,252.66	1,431.62	1,610.57	1,968.48	2,326.38	2,684.29	3,221.14	25.00	
44	6	Chilbolton	1,073.94	1,252.92	1,431.91	1,610.90	1,968.88	2,326.86	2,684.84	3,221.80	25.33	
43	34	Awbridge	1,074.03	1,253.03	1,432.04	1,611.04	1,969.05	2,327.06	2,685.07	3,222.08	25.47	
42	82	Enham Alamein	1,074.97	1,254.11	1,433.28	1,612.44	1,970.77	2,329.08	2,687.41	3,224.88	26.87	
41		Nursling and 72 Rownhams	1,075.08	1,254.25	1,433.43	1,612.61	1,970.97	2,329.33	2,687.69	3,225.22	27.04	
40	16	Penton Grafton	1,075.56	1,254.81	1,434.07	1,613.33	1,971.85	2,330.37	2,688.89	3,226.66	27.77	
39	1	Abbotts Ann	1,075.74	1,255.02	1,434.31	1,613.60	1,972.18	2,330.76	2,689.34	3,227.20	28.03	
38	22	Tangley	1,076.53	1,255.93	1,435.36	1,614.78	1,973.63	2,332.46	2,691.31	3,229.56	29.21	
37	75	Sherfield English	1,077.57	1,257.15	1,436.75	1,616.34	1,975.53	2,334.71	2,693.91	3,232.68	30.77	
36		West Tytherley and 78 Frenchmoor	1,078.17	1,257.85	1,437.55	1,617.24	1,976.63	2,336.01	2,695.41	3,234.48	31.67	
35	10	Grateley	1,078.39	1,258.10	1,437.84	1,617.57	1,977.04	2,336.49	2,695.96	3,235.14	32.00	
34	66	Longstock	1,078.46	1,258.19	1,437.94	1,617.68	1,977.17	2,336.65	2,696.14	3,235.36	32.11	
33	70	Nether Wallop	1,080.01	1,260.00	1,440.01	1,620.01	1,980.02	2,340.02	2,700.02	3,240.02	34.44	
32	58	East Dean	1,080.08	1,260.08	1,440.10	1,620.11	1,980.14	2,340.16	2,700.19	3,240.22	34.54	
31	3	Appleshaw	1,080.51	1,260.59	1,440.68	1,620.76	1,980.93	2,341.10	2,701.27	3,241.52	35.11	
30	26	Wherwell	1,080.57	1,260.66	1,440.76	1,620.85	1,981.04	2,341.23	2,701.42	3,241.70	35.22	
29	25	Vernham Dean	1,080.69	1,260.80	1,440.92	1,621.03	1,981.26	2,341.49	2,701.72	3,242.06	35.46	

Council Tax Rates within the Borough of Test Valley - ranked in ascending precept

			Council Tax, by Band (£)										
Ranking	TVBC Admin Reference	Parish	A	B	C	D	E	F	G	H	Parish Council Precept for a Band D Property		
28	68	Michelmersh and Timsbury	1,080.81	1,260.93	1,441.07	1,621.20	1,981.47	2,341.73	2,702.01	3,242.40	35.63		
27	65	Lockerley	1,081.19	1,261.38	1,441.58	1,621.78	1,982.18	2,342.57	2,702.97	3,243.56	36.22		
26	18	Quarley	1,082.05	1,262.38	1,442.73	1,623.07	1,983.76	2,344.44	2,705.12	3,246.14	37.52		
25	59	East Tytherley	1,083.23	1,263.75	1,444.30	1,624.83	1,985.91	2,346.98	2,708.06	3,249.66	39.22		
24	11	Hurstbourne Tarrant	1,084.11	1,264.78	1,445.47	1,626.15	1,987.52	2,348.88	2,710.26	3,252.30	40.53		
23	73	Over Wallop	1,084.16	1,264.84	1,445.54	1,626.23	1,987.62	2,349.00	2,710.39	3,252.46	40.63		
22	32	Andover Town	1,084.91	1,265.71	1,446.54	1,627.35	1,988.99	2,350.62	2,712.26	3,254.70	41.77		
21	61	Houghton	1,085.63	1,266.55	1,447.50	1,628.43	1,990.31	2,352.18	2,714.06	3,256.86	42.86		
20	51	Ampfield	1,085.74	1,266.68	1,447.65	1,628.60	1,990.52	2,352.42	2,714.34	3,257.20	43.03		
19	81	Romsey Town	1,086.55	1,267.62	1,448.72	1,629.81	1,992.00	2,354.17	2,716.36	3,259.62	44.22		
18	77	Wellow	1,086.56	1,267.64	1,448.74	1,629.83	1,992.02	2,354.20	2,716.39	3,259.66	44.23		
17	69	Mottisfont	1,086.87	1,268.00	1,449.15	1,630.29	1,992.58	2,354.86	2,717.16	3,260.58	44.72		
16	17	Penton Mewsey	1,087.01	1,268.17	1,449.34	1,630.51	1,992.85	2,355.18	2,717.52	3,261.02	44.94		
15	15	Monxton	1,087.67	1,268.94	1,450.22	1,631.50	1,994.06	2,356.61	2,719.17	3,263.00	45.93		
14	55	Broughton	1,088.69	1,270.12	1,451.58	1,633.02	1,995.92	2,358.81	2,721.71	3,266.04	47.44		
13	8	Fyfield	1,088.91	1,270.39	1,451.88	1,633.36	1,996.33	2,359.30	2,722.27	3,266.72	47.79		
12	5	Bullington	1,089.22	1,270.74	1,452.29	1,633.82	1,996.90	2,359.96	2,723.04	3,267.64	48.25		
11	4	Barton Stacey	1,090.39	1,272.10	1,453.84	1,635.57	1,999.04	2,362.49	2,725.96	3,271.14	50.00		
10	54	Braishfield	1,090.58	1,272.33	1,454.10	1,635.86	1,999.39	2,362.91	2,726.44	3,271.72	50.22		
9	14	Longparish	1,091.27	1,273.13	1,455.02	1,636.89	2,000.65	2,364.40	2,728.16	3,273.78	51.33		
8	62	King's Somborne	1,091.74	1,273.68	1,455.65	1,637.60	2,001.52	2,365.42	2,729.34	3,275.20	52.03		
7	23	Thruxton	1,091.99	1,273.98	1,455.98	1,637.98	2,001.98	2,365.97	2,729.97	3,275.96	52.44		
6	57	Chilworth	1,092.25	1,274.28	1,456.33	1,638.37	2,002.46	2,366.54	2,730.62	3,276.74	52.80		
5	9	Goodworth Clatford	1,093.49	1,275.73	1,457.98	1,640.23	2,004.73	2,369.22	2,733.72	3,280.46	54.66		
4	71	North Baddesley	1,093.78	1,276.06	1,458.37	1,640.66	2,005.26	2,369.84	2,734.44	3,281.32	55.09		
3	12	Kimpton	1,094.75	1,277.20	1,459.66	1,642.12	2,007.04	2,371.95	2,736.87	3,284.24	56.53		
2	76	Stockbridge	1,095.44	1,278.00	1,460.58	1,643.15	2,008.30	2,373.44	2,738.59	3,286.30	57.53		
1	19	Shipton Bellinger	1,096.27	1,278.96	1,461.68	1,644.39	2,009.82	2,375.23	2,740.66	3,288.78	58.82		

This information was derived from data published by Test Valley Borough Council.

Mean	£33.70
Median	£35.37
Highest	£58.82
Lowest	£0.00
Braishfield	£50.29

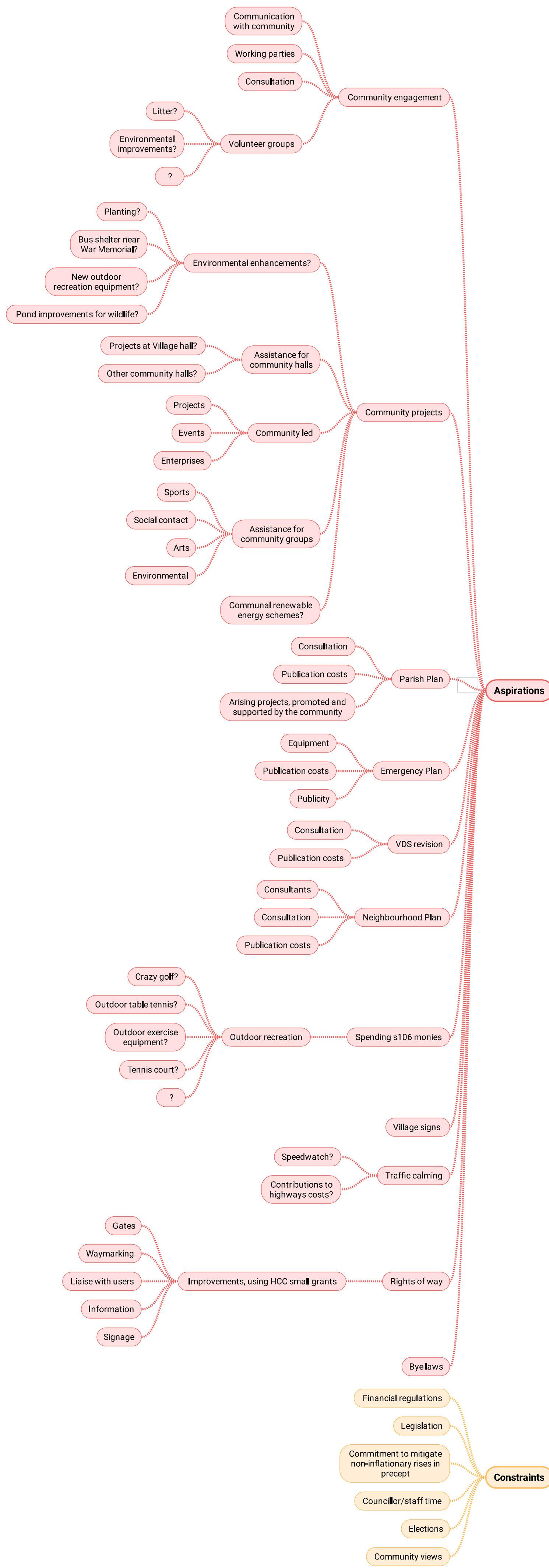
Spending Priorities

Description			Action: must/should/could/won't
War Memorial	Bank charges		must
	Cleaning and maintenance		etc ...
	Maintenance of landscaping		
Recreation Ground			
	Bank charges		
	Vegetation management		
		Grass cutting	
		Tree survey	
		Tree maintenance	
		Perimeters	
	Fences		
		Maintenance and repairs	
		Renewals	
	Play ground		
		Inspections	
		Maintenance and repairs	
		Renewals	
	Trim trail		
		Inspections	
		Maintenance and repairs	
		Renewals	
Pond	Car-park repairs (on behalf of VH)		
	Legal costs: lease for pavilion		
	Water supply		
	Vegetation management		
		Grass cutting	
		Weeds at margins	
		Trees/shrubs	
	Maintenance of dipping platform		
	Life-belt		
	Improvements		
		water quality	
		others	
Street furniture etc			
	Bins		
	Benches		
	Newspaper cupboard		
	Flagstaffs		
	Bus shelter		
Administration	Noticeboards		
	Staff costs		
	Training and reference		
	Website		
	Printing		
	Insurance		
	Audits		
	Elections		
	Meetings		
Grants - specific powers		Hire of Village hall	
	Membership of Local Council Associations		
s137 (the "free resource")	Maintenance of burial ground	50% of costs	
	others tba		
Rights of way	Small community grants, on application		
	other spending for the community eg defibrillator, poppy wreath etc		
Community engagement	Vegetation management (limited)		
	Improvements, using HCC small grants		
Community engagement			
	Communication with community		
	Working parties		
	Consultation		
Community engagement	Volunteer groups		

Spending Priorities

Description			Action: must/should/could/won't
Community projects			
	Environmental enhancements?		
	Assistance for community clubs, groups and facilities		
	Community led off-off projects, events and enterprises		
	Communal renewable energy schemes?		
Parish Plan			
	Drafting and publication		
	Arising projects		
Emergency Plan			
VDS revision			
Neighbourhood Plan			
Spending s106 monies			
	Outdoor recreation		
Village signs			
Traffic calming			
Bye laws			
Other projects	tba		

Note: This spreadsheet is a tool to assist the Council in preparing the budget. It does not necessarily record the formal decisions of the Council. Some of the items are ongoing commitments; others are aspirations which require further research, resources and formal resolutions by the Council in order to proceed.



**Braishfield Parish Council:
Budgetary considerations**

Existing commitments

