

BRAISHFIELD PARISH COUNCIL
Minutes of Meeting of Braishfield Parish Council
held at Braishfield Village Hall
on Tuesday 6 June 2017

Present

Members of Braishfield Parish Council

Chairman John Bevan
Vice Chairman Mike Edwards
Cllr Jane Bennett
Cllr Richard Brazier
Cllr Carole Renvoize
Cllr Mark Swinstead
Cllr Peter White

Others

1 member of the public (Andrew Swayne)
Clerk / RFO to Braishfield Parish Council, Kate
Orange

Apologies

1069. All Members of the Council were present.

Declaration of Interests

1070. No Councillor declared an interest in any matter on the agenda for the Meeting.

Agreement of Minutes of Previous Meeting

1071. The Minutes of the Meeting of 22/05/2017 was agreed and signed by the Chairman.

1072. An error was corrected. The Clerk's expenses paid on 7/3/2017 were £51.29, not £52.29. This was part of the payment for Salaries/HMRC of £264.62 recorded in Minute 1009, which should have been recorded as £263.22.

Planning Application 17/01235/FULLS, Erection of a detached dwelling, 7 Megana Way

1073. Chairman John Bevan noted that the Council endeavours to visit all sites when considering comments on Planning Applications, in order to help the Council come to an informed decision.

The applicant circulated the street-scene drawing.

The Council discussed the following aspects of the proposal:

The proposal is broadly in accordance with the Village Design Statement, and in keeping with other houses on the road, including the design and distance between dwellings.

Cllr White noted that the view through the picture window on the existing house will be lost, and it is not clear how access to the west elevation will be arranged; but these are not grounds for objection.

Although the new house will be very near to its neighbour, there is no legal restrictions on this.

The ridge of the proposed house is slightly higher than the adjacent existing bungalow, but there are various ridge heights on the road.

It was concluded that the design makes good use of the site.

A Comment has been made on Planning Application reference 17/01235/FULLS by Hampshire Countryside Service, asking for £497.60 s106 money to mitigate the adverse impact of the development.

1074. It was proposed that the Clerk should write to Hampshire Countryside Service to ask for details of the work required to footpath 2 in order to mitigate the adverse impact of the development proposed in Planning Application 17/01235/FULLS.

RESOLVED

1075. It was proposed to comment “No Objection” to Planning Application 17/01235/FULLS, with an additional comment requesting a s106 contribution towards improvement work in the village hall and highways to mitigate the additional pressure put on resources in the parish as a result of the additional residents.

RESOLVED

Report on progress with relocation of s106 money

1076. The Council received a report by email from Cllr Brazier on progress with the reallocation of s106 money.

The list of possible projects needs updating through consultation.

A possible project is the replanting of the flower bed in the play area.

Report on provision of traffic lights at the junction of Winchester Road / Braishfield Road, Romsey

1077. Cllr Brazier reported that the current position with the traffic lights at the junction of Winchester Road and Braishfield Road, Romsey is as per his report in the latest BVA News. Cllr Brazier will write to request that the lane for traffic turning left is as long as possible.

Comment on Hampshire County Council interim proposal for permissive footpath on Crook Hill

1078. It was proposed that the Clerk should write to Hampshire County Council expressing support for the interim proposal for permissive footpath on Crook Hill; and noting that the proposal for the northern section of the path on Crook Hill is independent of the diversion of footpath 712, so the Parish Council would like to see this section commenced too.

RESOLVED

Passenger Transport Forum

1079. It was proposed that Chairman John Bevan should attend the Test Valley Borough Council Passenger Transport Forum on Wednesday 12 July 2017 and raise the following points:

- Can the N^o66 bus be diverted into Braishfield?
- How can we ask for the timetable signs to be cleaned?
- The continuing provision of the N^o35 service bus

RESOLVED

Revision of the Financial Regulations

1080. Adoption of the revised Financial Regulations was deferred to the next meeting pending Cllr White proof-reading and proposing minor changes in wording.

Annual Accounting Statement Year Ended 31 March 2017

1081. The Annual Accounting Statement Year Ended 31 March 2017 was agreed and signed by the Chairman and the Clerk.

RESOLVED

Management Accounts Year Ended 31 March 2017

1082. The Management Accounts Year Ended 31 March 2017 were agreed and signed by the Chairman and Clerk.

RESOLVED

Code of Conduct Conference

1083. It was proposed that Cllr White should attend the Code of Conduct Conference on 14/6/2017 and subsequently brief the Council. The cost is £60 excluding VAT.

RESOLVED

Clerk's Report (for information only)

1084. The Council received the Clerk's Report to the end of May 2017.

Payments

1085. The Council agreed to make the following payments:

Water supply to pond £11.16

Salaries / expenses £208.33

RESOLVED

Matters for subsequent Meetings

1086. The following matters were suggested for subsequent meetings:
- Managing visits to sites for Comments on Planning Applications
 - Report on Code of Conduct Conference
 - Possibilities for signs at the entrances to the village
 - Raising the Red Ensign on Merchant Navy Day 2017

Next Meeting

1087. The next Meeting will be held on 4/7/2017.

Clerk's Projects in Progress

- Preparation for audit
- Archiving
- Review of arrangements for payments and online banking in line with new rules for local councils, and revision of the Financial Regulations

Accounts

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- The cash-book balance at 31/5/2017 is **£17,815.99** (subject to arithmetic checks).

Planning Applications / Consultations Pending Parish Council Comment

| Reference | Description | Address | Comments Due |
|-----------------|--------------------------------|------------------------------|--------------|
| 17/01235/FULLS, | Erection of detached dwelling; | 7 Megana Way, Braishfield | |

Pending Planning Authority Decision

| Reference | Description | Address |
|----------------|--|--|
| | Proposed Lorry Restrictions Traffic Regulation Order 2017 For The Braishfield And King's Somborne Area - Statutory Public Consultation | |
| 17/00930/FULLS | Erection of detached garage (Amended scheme to increase ridge height) | Newport Inn Newport Lane Braishfield SO51 0PL |
| 17/00823/FULLS | Change of use of redundant farm buildings to recreational use ancillary to house; Existing cottage extended into existing redundant barn | Northwood House Cottage Kings Somborne Road Braishfield SO51 0QU |
| 17/00801/PDHS | Notification of Proposed Works to a Dwelling - Replacement conservatory (Length 5.0m; height 2.60m; Eaves Height 2.30m) | 3 Hill View Road Braishfield Romsey Hampshire SO51 OPP |
| 17/00713/FULLS | Erection of a 4 bedroom dwelling, parking, landscaping and associated works | Newport Farm Newport Lane Braishfield SO51 0PL |

Test Valley Borough Council Planning Determinations

Braishfield Parish Council

Clerk's Report End May 2017
FOR INFORMATION ONLY

| Reference | Description | Address | TVBC Decision |
|----------------|---|-------------------------------------|--|
| 17/00935/TREES | T1 - Birch - Fell, T2 - Sycamore - Fell, T3 - Sycamore - Fell | 4 Pond Cottages Braishfield Road | No Objection |
| 17/00902/CLPS | Application for a lawful development certificate for proposed garden room | 12 Hill View Road | Issue Certificate |
| 17/00824/FULLS | Single storey dayroom to rear with extended canopy; conversion of garage to guest suite; erection of new car port and widening of existing access | Greenacres Eldon Road | Permission subject to conditions & notes |
| 17/00764/TREES | Treework - various | Clayhill Braishfield Road | No Objection |
| 17/00701/TREES | Treework - various | Seven Pines Braishfield Road | No Objection |
| 17/00145/FULLS | Erection of accommodation building comprising 6 letting rooms | Dog And Crook Braishfield Road | Permission subject to conditions & notes |

The following financial information is preliminary. It is subject to full internal checks and audit, and is approximate because we are awaiting bank interest and statements. Total Bank Balances differ from the Cash Book Balance because of payments in transit, and because the Bank Balances are based on the latest available bank statement.

Latest bank statement balances:
Treasurers Account 28/4/17 £17,933.98
Business 30 Day Notice 19/5/17 £2,800.92

| | |
|---|-------------------|
| Cash Book Balance at 31/5/17 (estimated) | £17,815.99 |
| Forecast of Payments to be agreed at Meeting 6/6/17 | -219.49 |
| End Balance at 6/6/17 (estimated) | £17,596.50 |

Kate Orange
Clerk and RFO, Braishfield Parish Council
26/5/17