

BRAISHFIELD PARISH COUNCIL

Minutes of Meeting of Braishfield Parish Council
held at Braishfield Village Hall
on Tuesday 7 June 2016

TO BE AGREED IN NEXT PARISH COUNCIL MEETING

Present

Parish Councillors:

John Bevan (Chairman)
Mike Edwards (Vice-Chairman)
Richard Brazier
Carole Renvoize

Others:

Clerk/RFO: Kate Orange
3 members of the public

The meeting commenced at 7pm

824. Apologies

825. Two councillors sent their apologies. Cllr Clive John was unable to attend due to another commitment, and Cllr Peter White was unwell.

Disclosure of Interests

826. Councillors who were present at the meeting reviewed their signed "Registration of Members Pecuniary Interests" and completed a new form if their position had altered since 18 May 2015 (following the last election).

Public participation

827. Chairman John Bevan briefed the meeting on the procedure for participation of members of the public in meetings of the parish council. He noted that the council abides by its own Standing Orders and national rules. Most local councils including Braishfield Parish Council, have a period of up to 15 minutes for members of the public to make representations on matters on the agenda for the meeting. Each speaker has up to 5 minutes to speak. This ensures both the efficient running of the meeting, and that the interests of the electorate are represented.

Minutes of previous meeting

828. *It was proposed to agree the minutes of the meeting of 3 May 2016, and that the Chairman should sign the minutes.*

RESOLVED

Minutes of meeting of 5 January 2016

829. The Clerk explained that there is an error in the printed Minutes book. Several pages of the minutes of the meeting of 5 January 2016 were not printed and were therefore not signed. The full minutes were circulated by email and published on the website, and have been read by the council.

The Council confirmed agreement to the minutes of the meeting of 5 January 2016 and agreed that they should be signed by the Chairman.

RESOLVED

830. Note of ongoing matters arising from previous meetings (for information only)

Condition of verge at Lower Street post box: work has been instructed by Hampshire County Council.

Out-building at Little Haven: this is the responsibility of Test Valley Borough Council's planning department.

Proposed footway Crook Hill to Jermyns Lane: Hilliers have formally applied to divert footpath 1a. The public consultation runs for 6 weeks. Pre-work (design) is complete. From a practical aspect, work on the northern part of the footway could begin now, but appointed contractors may undertake the work as a whole. The parish council will try to find out the timescale for the project. (Vice-Chairman Mike Edwards will contact Hilliers and Chairman John Bevan will contact Hampshire County Councillor Alan Dowden)

Equestrian use of Footpath 9: Cllr White is working on this.

Letter from internal auditor

831. *The council acknowledged receipt of a letter reporting on the procedures of the council, from John Murray (internal auditor) following the internal audit of the council which took place on 9 May 2016*

RESOLVED

Action following internal audit

832. *The council acknowledged receipt of emails from the Clerk (23/5/2016 and 24/5/2016) concerning the internal audit and the role of the Clerk. Councillors understand the role of the Clerk.*

RESOLVED

833. *The council abides by the Standing Orders with regard to participation of public at meetings.*

RESOLVED

834. *The Clerk's salary will be reviewed during October, as per the Financial Regulations.*

RESOLVED

835. *The Clerk will provide all information required by the auditor.*

RESOLVED

The General Power of Competence

836. *The council confirms that it is eligible to exercise the General Power of Competence under the Localism Act 2011, s1(1): at least two-thirds of members are elected, and the Clerk is qualified. This resolution is to be reviewed at the meeting following the general election of the council in 2019.*

RESOLVED

Next steps for Community Resilience Group

837. Cllr Renvoize reported that the Community Resilience working party will meet Neil Jenkins of Hampshire County Council in order to discuss the draft Emergency Plan for the parish, and various grants and support that can be offered. The main expense is likely to be an electricity generator, and the responsibility for maintenance of it needs to be established. A meeting for residents and potential volunteers will be held in October. There will be an exercise to simulate a real emergency. The parish council fully supports this project as the best means to safeguard residents in the event of certain emergencies.

Recruitment of Councillor

838. An election has not been called and the vacancy on the parish council will be filled by co-option. The Clerk will publish a notice calling for applicants. The date for submission of applications will be 21 June 2016, with a view to a new councillor being appointed at the next meeting of the council (3 July 2016).

Comments on planning applications

839. Comments on 16/01193/FULLS Two storey side extension, single storey rear extension, porch at 9 Hill View Road:

It was proposed to comment "No Objection" to planning application 16/01193/FULLS
RESOLVED

840. Comments on 16/01188/TREES Fell 5 x Fir Trees at Deal Cottage, Newport Lane:

It was proposed to comment "No Objection" to planning application 16/01188/TREES
RESOLVED

841. Comments on 16/01132/FULLS and 16/01133/LBWS Replacement single storey extension at Elm Grove Farm, Dummers Road:

It was proposed to comment "No Objection" to planning applications 16/01132/FULLS and 16/01133/LBWS
RESOLVED

842. Comments on 16/1071/FULLS Single storey rear extension and detached garage at 9 Common Hill Road:

It was proposed to comment "No Objection" to planning application 16/1071/FULLS
RESOLVED

Planning application 15/01909/FULLS

843. Cllr Brazier reported on the planning consent for the agricultural workers dwelling at Hawkes Farm (ref: 15/01909/FULLS). Cllrs Bevan and Brazier met Ray Alborough of Test Valley Borough Council on site. He demonstrated that the sight-lines at the new entrance had been correctly measured and complied with the Borough Council's requirements. Cllr Brazier will continue to seek from Borough Councillor Martin Hatley an explanation of why the application was approved by an officer under delegated authority.

S106 developers' contributions

844. Cllr Brazier reported on s106 money for various projects, which the council is working towards reallocating to projects other than children's playspace.

The council has been requesting for years that developers' contributions are allocated to community projects other than children's playspace. There are six deeds which may be considered for re-allocation.

Cllr Brazier met Marianne Piggins of Test Valley Borough Council (TVBC) and Borough Councillor Martin Hatley. Each deed of variation will cost £150 in legal fees to TVBC. Approval of various parties will need to be secured, and this process is underway.

Detailed projects with cost estimates are being prepared by the village hall and other community projects are also possible.

Surface water drainage on Dores Lane

845. Cllr Brazier reported on a meeting of Cllrs Bevan and Brazier with Ray Alborough of Test Valley Borough, held to discuss the poor drainage of surface water on Dores Lane. They looked at various gulleys, the route of the pipes and where they discharge. Cllrs Bevan and Brazier will be meeting Jonathan Bambridge of Hampshire County Council to discuss various highways issues in the parish, and they will discuss drainage on Dores Lane.

Ongoing traffic matters

846. Chairman John Bevan reported on ongoing traffic matters. A meeting will be held with Jonathan Bambridge of Hampshire County Council and Cllrs Bevan and Brazier. They will take a tour of the parish and discuss the issues of road condition and traffic problems. One question will be about the material used for top-dressing of Braishfield Road, and why a smoother material has been used in Woodley.

Countryside Access Small Grants

847. This matter is deferred until Cllr Peter White is present.

BKP liaison meeting 9 June 2016

848. No councillors are able to attend the BKP Liaison Meeting on 9 June 2016. The Clerk will send apologies.

Meeting of TVAPTC

849. Chairman John Bevan attended the meeting of Test Valley Association of Parish and Town Councils (TVAPTC).

There was a report from the Chief Inspector of Police for Test Valley, who discussed the severe impact of financial cuts on policing.

Chairman John Bevan would like to work towards pooling of information and resources between councils in the vicinity of Braishfield.

Clerk's Report (for information only)

850. The council received the Clerk's Report for end May 2016 and a copy is attached to these minutes.

The report contains contact numbers for reporting of various problems in the parish.
The Clerk will add these to the website.

Approval of payments

851. The following payments were authorised for payment, or noted as paid:

For payment at the Meeting:		
Salaries		208.33
Clerk's Expenses on behalf of the council April 2016		29.53
Southern Water (pond)		8.87
Internal audit		140.00
	Total £	386.73
Report of Payments made since May 2016 meeting		
Salaries and expenses (payments mistakenly omitted at last meeting)		172.27
Braishfield Senior Citizens (donation agreed previously)		100.00
	Insurance	736.24
	Total £	1,008.51

RESOLVED

Business for next meeting

852. The following matters were proposed for inclusion in the next meeting:

- To discuss whether to put a regular report into the BVA News
- Whether the Village Design Statement needs updating
- Cllr Brazier will forward a motion to discuss meeting procedure including “matters arising”, “public participation” and the letter from John Murray regarding the internal audit

To confirm date of next meeting

853. The next meeting will be held at 7:00pm on Tuesday 5 July 2016, in the village hall.

Standing orders were suspended and the meeting closed at 8:50pm

On behalf of the council, the Chairman expressed concern over the health of Jimmy Chestnutt (Chairman of Braishfield Village Association)